



# Brokenhead River Planning District

Located within the R.M. of Brokenhead Municipal Office Building  
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## APPLICATION FOR BUILDING PERMIT

Permit # \_\_\_\_\_

The undersigned hereby applies for a Permit to build in accordance with this application; all by-laws and regulations applicable hereto.  
The accuracy of the information which follows and the accompanying plans and specifications with the representations therein contained are the responsibility of the owners and are hereby made a part of this application.

**OWNER(S):** \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

email: \_\_\_\_\_ Cell: \_\_\_\_\_

**APPLICANT:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

e-mail: \_\_\_\_\_ Cell: \_\_\_\_\_

**LOCATION OF PROPERTY:** (civic address) \_\_\_\_\_

**Roll #** \_\_\_\_\_

**LEGAL DESCRIPTION OF PROPERTY:** \_\_\_\_\_

**DESCRIPTION OF WORK:** \_\_\_\_\_

### CLASS OF WORK

- |  |  |  |
|--|--|--|
| 1) NEW <input type="checkbox"/>            | 2) ADDITION <input type="checkbox"/>   | 3) ALTERATION <input type="checkbox"/>                 |
| 4) RECONSTRUCTION <input type="checkbox"/> | 5) RELOCATION <input type="checkbox"/> | 6) FACTORY BUILT RELOCATABLES <input type="checkbox"/> |

**VALUATION OF WORK:** \_\_\_\_\_ **DOCUMENTS IN DUPLICATE:** BLUEPRINTS \_\_\_\_\_ SITE PLAN \_\_\_\_\_

**CONTRACTOR:** \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

**ARCHITECT / ENGINEER / DESIGNER:** \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Signature of Owner \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_ Rec # \_\_\_\_\_

## **REQUIRED INFORMATION FOR BUILDING PERMIT APPLICATIONS:**

### **New Dwelling Construction:**

- 1) Complete legal description of the property along with tax roll account number.
- 2) 2 complete sets of blueprints of the proposed construction with a professional engineer's stamp on the foundation plan. (required for new dwelling construction)
- 3) A site plan showing proposed setback of the new construction from property lines and all existing structures on the site.
- 4) Drainage Plan

### **Decks:**

1. Site plan showing all structures on the property and the location for the proposed deck relative to the property lines.
2. Details for the construction of the deck:
  - a. Type of foundation: (pads, piers, helical piles, other)
  - b. Method of fastening to house.
  - c. Supporting beam location and specifications.
  - d. Deck joists size, spacing and blocking.
  - e. How high above grade.
  - f. Stairs from deck to grade.
  - g. Handrails and guardrails specifications.

### **Fences:**

1. Site plan showing all structures on the property and the location for the proposed fence relative to the property lines, front yard and rear yard.
2. Height is restricted to six (6) feet in rear and side yard with the exception of corner sites in which case the height shall not exceed 3.5 feet unless set back a distance of 15 feet

### **Pools and hot tubs:**

1. Site plan showing all structures on the property and the location for the proposed pool relative to the property lines.
2. How the pool will be protected in order to conform with the requirements of the Manitoba Building Code.
  - a. Fence with a minimum height of 5' and not easily scaled.
  - b. Gate with self-closer and latch.
3. Hot tubs can have a locking lid instead of a fence around it.

### **Detached Garages and Sheds (Accessory Structure):**

1. Site plan showing all structures on the property and the location for the proposed accessory structure relative to the property lines.
2. A dimensioned floor plan of the structure showing window and door locations.
3. A section through the structure illustrating and specifying:
  - a. Floor construction and,
  - b. Wall construction and,
  - c. Roof construction.

