

RURAL MUNICIPALITY OF BROKENHEAD POLICY AND PROCEDURE MANUAL		POLICY NO: PUB-103
REFERENCE: PUBLIC WORKS	ADOPTED BY: Res. No. 062-20	Page 1 of 3
	Date: February 11, 2020	
TITLE: WINTER ROAD MAINTENANCE		DATE LAST REVIEWED BY MGMT: January 8, 2008

1. Purpose

The purpose of the Rural Municipality of Brokenhead Winter Road Maintenance is to set a standard for snow clearing, snow removal and ice sanding/removal to maintain accessibility of roads in the Rural Area and the L.U.D. of Tyndall-Garson.

2. Rural Area (All roads outside of the L.U.D. of Tyndall-Garson)

Responsibility/Priority:

The Municipality will clear and remove snow from designated municipal roads (gravel roads, pavement and rural subdivisions). Typically, roads will be maintained to bare gravel and/or pavement for the full width of the travel surface.

Roads will be cleared in an order in accordance with the equipment “zone system” as determined by the Public Works Supervisor. (ie: Some roads may be cleared on an accelerated basis together with other roads based on location and equipment route travelled).

Operation Hours & Conditions:

The Municipality aims to complete snow clearing of all roads within 3 days after starting operations, dependent on conditions (temperature, forecast, wind, traffic, etc.).

The Public Works Supervisor will dispatch Public Works to commence snow clearing during regular working hours on the first working day after snowfall has ended and visibility is greater than 300 meters. The Chief Administrative Officer must give approval any time snow clearing occurs outside standard times.

Snowfall accumulation less than 5cm – Will not require full snow clearing, but may be required in specific areas as determined by the Public Works Supervisor.

Drifting and blowing snow - Will require snow clearing in specific areas and determined by the Public Works Supervisor.

Snowfall accumulation of 5cm or more – Will require full snow clearing.

Ice & Sanding:

The Municipality shall spread a salt sand mixture on intersections and portions of roads to reduce the ice buildup and increase traction for vehicles. The Public Works Supervisor will determine when and where sanding is required.

Other Situations:

- The Municipality will not remove windrows adjacent to private property created during snow clearing unless otherwise approved by the Public Works Supervisor.
- In extreme snowfall accumulations, the Municipality may only clear one lane of the travel at a time to ensure roads are accessible earlier.
- If an emergency occurs after a snowfall, snow clearing may be prioritized to assist the emergency department.
- Upon owner request, the Municipality may conduct custom snow clearing of private driveways, lanes or property but it will not be given priority over municipal roads.
- Additional removal and hauling of excess snow in areas of the Municipality (sight lines, fire hydrants, etc.) may occur as deemed necessary by the Public Works Supervisor.

3. L.U.D. of Tyndall-Garson**Responsibility/Priority:**

The Municipality will clear and remove snow from designated municipal roads (gravel roads, pavement). Typically, roads will be maintained to bare gravel and/or pavement for the full width of the travel surface.

Roads will be cleared in an order in accordance with the equipment “zone system” as determined by the Public Works Supervisor. (ie: Some roads may be cleared on an accelerated basis together with other roads based on location and equipment route travelled).

Operation Hours & Conditions:

The Municipality aims to complete snow clearing of all roads within 3 days after starting operations, dependent on conditions (temperature, forecast, wind, traffic, etc.).

The Public Works Supervisor will dispatch Public Works to commence snow clearing during regular working hours on the first working day after snowfall has ended and visibility is greater than 300 meters. The Chief Administrative Officer must give approval any time snow clearing occurs outside standard times.

Snowfall accumulation less than 5cm – Will not require full snow clearing, but may be required in specific areas as determined by the Public Works Supervisor.

Drifting and blowing snow - Will require snow clearing in specific areas and determined by the Public Works Supervisor.

Snowfall accumulation of 5cm or more – Will require full snow clearing.

Ice & Sanding:

The Municipality shall spread a salt sand mixture only on intersections to reduce the ice buildup and increase traction for vehicles. The Public Works Supervisor will determine when and where sanding is required.

Other Situations:

- The Municipality will not remove windrows adjacent to private property created during snow clearing unless otherwise approved by the Public Works Supervisor.
- If an emergency occurs after a snowfall, snow clearing may be prioritized to assist the emergency department.
- Upon owner request, the Municipality may conduct custom snow clearing of private driveways, lanes or property but it will not be given priority over municipal roads.
- Additional removal and hauling of excess snow in areas of the Municipality (sight lines, fire hydrants, etc.) may occur as deemed necessary by the Public Works Supervisor.