

**THE RURAL MUNICIPALITY OF BROKENHEAD**  
**MAY 26, 2020 - COMMITTEE OF THE WHOLE MEETING 4:45 PM**  
**MINUTES**

Members Present:

Reeve  
Councillor

Brad Saluk  
Sean Michaels  
Bruce Modrzejewski  
Luke Ingeberg  
Jack Kowalchuk

Chief Admin. Officer Sue Sutherland, CMMA  
Exec. Assistant Kerry Bialek, CMMA

Meeting called to order at 5:00 p.m.

**1. Miscellaneous Reports**

-Reports of blading had been submitted to Council. All reports were reviewed and received as information.

**2. RMA Fuel Program**

-The RMA Fuel Program could lead to a saving of \$1,200.00 per year on fuel for municipal vehicles and machinery. The current fuel tank in the municipal compound is property of Janico Investments Ltd. Research may be required to find a new tank, possibly using up the savings. If the Municipality does not decide to join the RMA Fuel Program, a tender will be required.

**3. Council Members' Codes of Conduct Regulation**

-A proposed *Council Members' Code of Conduct Regulation* has been circulated to all members of council. The regulation outlines how council members shall conduct themselves and holding each other accountable. Members of council are to complete the Council Members' Code of Conduct training by May 2021. The training course is available online.

**4. Heritage Microsite**

-The Rural Municipality of Brokenhead Heritage Advisory Committee has prepared a microsite to be featured on the municipal website. The microsite features historic facts about the municipality, past and present councils, photographs, links to publications about Brokenhead's history, and a list of heritage families dating back at least 100 years. Council was pleased with the website and it may be posted once completed.

**5. Tax Sale Suspension**

-Minister of Municipal Relations had declared that tax sale proceedings are to be temporarily suspended until September 21<sup>st</sup>, 2020 due to possible financial hardships of ratepayers during the COVID-19 crisis. This decision sets back the timeline of the tax sale process, however postpones the date when tax sale charges become added to the tax account.

**6. Comments on Bill 48**

-Jacqueline Van Walleghem has submitted comments on the proposed Bill 48 which amends The Planning Act and The City of Winnipeg Charter. The bill provides for planning regions and to make local land use decisions subject to appeal to the Municipal Board. The main point of contention would be the appeals process which appears to be one-sided and takes power away from locally elected Council. Providing written reasons for denial of development plan amendment, secondary plan amendment, rezoning, conditional use or subdivision may result in an increase of administrative and legal costs.

**7. Request to Lease Property**

-A request was received from a ratepayer to lease a portion of road allowance which had been fenced in by a previous property owner. Administration recommends that a 5-year lease be created with a value of \$200.00 per year and the owner shall provide a liability rider on their insurance. Should access be required to the properties to the north or west of the home site, the fence must be removed at the owner's cost.

**8. Visibility at Road 45E and Mile 74N**

-The issue of safety at the corner of Road 45E and Mile 74N has been raised by a ratepayer. When travelling south and taking the curve to turn west, visibility is a concern. The municipality is discussing ways to make the intersection safer for motorists. This may result in brushing being conducted to cut back vegetation.

**9. Manitoba Good Roads Association 2020 Competition**

-The Manitoba Good Roads Association is once again holding their annual competition for best yard sites in rural and urban settings. Nominations will be submitted to the association once decided.

**10. Target Shooting**

-Councillor Jack Kowalchuk expressed concern about safety with regards to target shooting in the Mars Sand Hills Wildlife Management Area. Administration to send a letter of concern to Wayne Ewasko, MLA.

**11. Community Clubs**

-Chief Administrative Officer Sue Sutherland recommended keeping community clubs and recreation facilities closed until September 2020. These facilities are run by volunteers and the usable spaces require constant sanitizing. The responsibility is ultimately on the municipality and fines could be charged if procedures are not followed. The facilities will remain closed for now and the topic will be revisited again at the June 23<sup>rd</sup>, 2020 Committee of the Whole meeting.

**12. Green Team**

-The Rural Municipality of Brokenhead has received a \$10,000.00 grant for summer student employment. Advertisements have already been placed. The issue of vehicles was discussed as students may be required to use their own vehicles to get to work sites due to COVID-19.

**13. Burning Ban**

-A partial fire ban had been implemented by the Rural Municipality of Brokenhead. Fires were allowed in approved fire pits, however open burning was not. Chief Administrative Officer Sue Sutherland researched burning by-laws with tier systems requiring permits. The current burning ban has been lifted effective immediately.

**14. Manitoba Hydro Building**

-The papers have been received for the Offer to Purchase the Manitoba Hydro Building on PR #302. The documents will be sent to a lawyer for review. Closing date has not yet been given. An agreement is to be written between the Town of Beausejour and Rural Municipality of Brokenhead outlining financial responsibilities.

**Meeting adjourned at 7:00 p.m.**

*Brad Saluk*

Reeve

*Sue Sutherland*

Chief Administrative Officer