

RURAL MUNICIPALITY OF BROKENHEAD
MARCH 24, 2020 - REGULAR MEETING 7:00 PM
MINUTES

Members Present:	Reeve Councillor	Brad Saluk Sean Michaels Bruce Modrzejewski Luke Ingeberg Jack Kowalchuk
	CAO	Sue Sutherland, CMMA

1. Calling the meeting to Order

1.1 Resolution to call the meeting to order

095-20 MICHAELS-MODRZEJEWSKI
BE IT RESOLVED THAT this meeting of Council is called to order, the time being 7:00 p.m.

Carried

2. Adopt Agenda/Adopt and Confirm Minutes

2.1 Resolution to adopt the agenda

096-20 KOWALCHUK-INGEBERG
BE IT RESOLVED THAT the agenda is adopted as circulated, with the following changes: Additions:

- 7.8 Closure of Municipal Owned Facilities
- 7.9 Council Meetings During COVID-19 Crisis

Carried

2.2 Resolution to adopt the minutes of March 10th, 2020 Regular Meeting

097-20 INGBERG-MICHAELS
WHEREAS copies of the minutes of the Regular meeting of March 10th, 2020 have been circulated to each member of Council, and;
THEREFORE BE IT RESOLVED THAT Council waive the reading of these minutes and said minutes be adopted, as circulated.

Carried

2.3 Resolution to adopt the minutes of March 10th, 2020 Committee of the Whole Meeting

098-20 MODRZEJEWSKI-KOWALCHUK

WHEREAS copies of the minutes of the Committee of the Whole meeting of March 10th, 2020 have been circulated to each member of Council, and;

THEREFORE BE IT RESOLVED THAT Council waive the reading of these minutes and said minutes be adopted, as circulated.

Carried

3. Delegations and Public Hearings

Nil

4. Financial Reports/Payment of Accounts

4.1 Approval of Accounts to March 24th, 2020

099-20 INGEBERG-KOWALCHUK

WHEREAS the Finance Committee has reviewed and approved payment of accounts listed in the invoice registers to March 24th, 2020, and;

THEREFORE BE IT RESOLVED THAT the following be approved for payment:

<u>Payroll</u>	Cheque #20200296	\$ 331.10
	Cheques #20200297-20200301	\$ 8,775.28
	Cheques #20200307-20200320	\$ 19,476.75
<u>Accounts for Payment</u>		
Fire Payroll	Cheques #20200270-20200295	\$ 22,047.06
Fire	Cheque #20200304	\$ 3,375.00
Fire	Cheques #20200357-20200359	\$ 94.84
Recreation	Cheques #20200360-20200361	\$ 1,003.58
General	Cheques #20200302-20200303	\$ 329.43
General	Cheques #20200305-20200306	\$ 17,760.76
General	Cheques #20200321-20200356	\$ 51,767.34
<u>Visa Statement</u>		\$ 49,118.21
	TOTAL:	<u>\$ 174,079.35</u>

Carried

4.2 Financial Statement for Period Ending December 31st, 2019

100-20 KOWALCHUK-INGEBERG

WHEREAS the Financial Statement for the period ending December 31st, 2019 has been prepared and presented to all members of Council, and;

THEREFORE BE IT RESOLVED THAT Council is in agreement to accept the Financial Statement for the period ending December 31st, 2019.

Carried

4.3 Cancelled Cheques

101-20 MODRZEJEWSKI-MICHAELS

BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead cancels the following cheques:

<u>Cheque #</u>	<u>Amount</u>	<u>Reason</u>
20190433	\$ 248.40	Stale Dated
20191382	\$ 81.03	Lost in Mail
20191890	\$ 86.30	Duplicate Payment
20191875	\$1,725.00	Incorrect Vendor

Carried

4.4 Transfer of Funds – River Trail Development Corporation

102-20 KOWALCHUK-INGEBERG

WHEREAS River Trail Development Corporation has applied and been approved for a Conditional Use for File No. C-68-18, and;

WHEREAS one of the conditions is that River Trail Development Corporation provide 10% of the development for green space of the site and provide a landscaping plan to be approved by the Rural Municipality of Brokenhead or case in lieu, and;

WHEREAS funds have been received from River Trail Development Corporation in lieu of public reserve land in the amount of \$13,930.00, and;

THEREFORE BE IT RESOLVED THAT \$13,930.00 be transferred to the Recreation and Culture Reserve Fund.

Carried

5. By-Laws

Nil

6. Unfinished Business

Nil

7. New Business

7.1 Pandemic Plan

103-20 KOWALCHUK-INGEBERG

WHEREAS the COVID-19 virus has been declared a global pandemic, and;

WHEREAS a Pandemic Plan has been drafted to provide a response plan and coordination of procedures relating to disruptions created by the declaration of a pandemic, and;

THEREFORE BE IT RESOLVED THAT the Rural Municipality of Brokenhead adopts the Pandemic Plan as recommended by the Beausejour-Brokenhead Emergency Measures Committee.

Carried

7.2 GEN-119 – Employee Pandemic Response Policy

104-20 MODRZEJEWSKI-MICHAELS

BE IT RESOLVED THAT Council of the Rural Municipality of Brokenhead adopts the following policy: GEN-119, Employee Pandemic Response Policy, and;

FURTHER THAT this policy shall be incorporated into the Rural Municipality of Brokenhead policy manual.

Carried

7.3 Application for Approval of Subdivision File No. 4110-20-7498 – Pt. SW ¼ Section 9-12-7EPM

105-20 INGERBERG-KOWALCHUK

WHEREAS Dayne Grandt-Tracy has completed an Application for Approval of Subdivision for Pt. SW ¼ Section 9-12-7EPM referred to as File No. 4110-20-7498 by Community and Regional Planning Branch;

AND WHEREAS the proposed subdivision generally meets the evaluation criteria pursuant to the Manitoba Subdivision Regulation 137/2006;

THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead is in agreement to approve this application with the following conditions:

- That the applicant/owner pays fees in accordance with By-Law No. 2182-16 “Capital Development Fee” in the amount of \$3,000.00 per new lot created.

Carried

7.4 Beausejour Brokenhead Development Corporation – Citizen Representative

106-20 MICHAELS-MODRZEJEWSKI

WHEREAS the Rural Municipality of Brokenhead appoints three members to the Beausejour Brokenhead Development Corporation (BBDC) Board, and;

WHEREAS the Municipality has received notice that Randy Bialek is resigning from the Board, and;

THEREFORE BE IT RESOLVED THAT the Rural Municipality of Brokenhead appoints Walter Sanclemente to the BBDC Board.

Carried

7.5 Volunteer Week Proclamation

107-20 MICHAELS-KOWALCHUK

WHEREAS 12.7 million Canadian volunteers give their time to help others, contributing close to 2 billion volunteer hours per year, and;

WHEREAS volunteers in the Rural Municipality of Brokenhead mentor our children, feed our hungry, comfort our lonely, beautify our green spaces, and fundraise for our charitable organizations, and;

WHEREAS the Rural Municipality of Brokenhead's volunteers are young, old, families, workers, retirees, men and women of all ages and backgrounds, and;

WHEREAS the collective result of the work done by our municipality's volunteers is that the Rural Municipality of Brokenhead is a more desirable place to live, and;

WHEREAS organizations within the Rural Municipality of Brokenhead that rely on volunteers include such fundamental organizations as recreation facilities, sports clubs, outreach, to name but a few, and;

THEREFORE BE IT RESOLVED THAT the Rural Municipality of Brokenhead does hereby proclaim April 19th to 25th, 2020 as National Volunteer Week, and urge our fellow citizens to recognize the crucial role played by volunteers in our community.

Carried

7.6 5G Wireless Forum

108-20 KOWALCHUK-MODRZEJEWSKI

BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead authorizes Councillor Sean Michaels to attend the 5G Wireless Forum held May 2nd, 2020 at the University of Winnipeg.

Carried

7.7 Purchase of 2016 Case 220 Puma Tractor

109-20 INGERBERG-MODRZEJEWSKI

WHEREAS the Rural Municipality of Brokenhead has budgeted for the purchase of a used tractor for 2020, and;

WHEREAS multiple quotes were received including the trade in of the 2006 McCormick 185 XTS, and;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Brokenhead purchases a 2016 Case 220 Puma for \$66,400.00 plus all applicable taxes.

Carried

7.8 Closure of Municipal Owned Facilities

110-20 MODRZEJEWSKI-INGERBERG

WHEREAS due to the recent outbreak of the COVID-19 virus, the Rural Municipality of Brokenhead must take action to curb the spread of the virus and is concerned for the health and well-being of the residents, and;

THEREFORE BE IT RESOLVED THAT the Rural Municipality of Brokenhead closes all municipal owned facilities to the public, being:

- i) Rural Municipality of Brokenhead Administrative Office
- ii) Public Works Shop
- iii) Garson Arena
- iv) Garson Centennial Community Centre
- v) Tyndall Village Community Centre
- vi) Tyndall Curling Club

FURTHER BE IT RESOLVED THAT the situation will be evaluated on a weekly basis.

Carried

7.9 Council Meetings During COVID-19 Crisis

111-20 KOWALCHUK-INGEBERG

WHEREAS due to the recent outbreak of the COVID-19 virus the Rural Municipality of Brokenhead is legislated to continue having Council meetings which are open to the public, and;

WHEREAS the Municipality is taking measures to protect themselves and the residents, and;

THEREFORE BE IT RESOLVED THAT the Council practices self-distancing during all Council meetings.

Carried

8. Correspondence/Reports

- 8.1 Brokenhead River Recreation District Commission – Minutes of February 12th, 2020 Meeting
- 8.2 Local Urban District of Tyndall-Garson Committee – Minutes of February 10th, 2020 Meeting
- 8.3 Manitoba Oat Growers Association – Support for Improving Road Conditions
- 8.4 École Edward Schreyer School – Thank You for Curling Championship Contribution
- 8.5 Broken-Beau Historical Society – Draft Minutes of March 5th, 2020 Meeting

- 112-20 MICHAELS-MODRZEJEWSKI
BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead accepts all Minutes, Miscellaneous Correspondence and Reports as presented.

Carried

9. In Camera

Nil

10. Adjournment

10.1 Resolution to adjourn the meeting and schedule the next meeting

- 113-20 INGERBERG-KOWALCHUK
BE IT RESOLVED THAT this regular meeting of Council does now adjourn the time being 7:30 p.m., to meet again on April 28th, 2020 at 7:00 p.m.

Carried

Brad Saluk

Reeve

Sue Sutherland

Chief Administrative Officer