

**RURAL MUNICIPALITY OF BROKENHEAD  
OCTOBER 22, 2019 - REGULAR MEETING 7:00 PM  
MINUTES**

Members Present:	Reeve Councillor	Brad Saluk Sean Michaels Bruce Modrzejewski Luke Ingeberg Jack Kowalchuk
	CAO Executive Asst.	Sue Sutherland, CMMA Kerry Bialek, CMMA

1. Calling the meeting to Order

1.1 Resolution to call the meeting to order

360-19 MICHAELS-KOWALCHUK  
**BE IT RESOLVED THAT** this meeting of Council is called to order, the time being 7:00 p.m.

*Carried*

2. Adopt Agenda/Adopt and Confirm Minutes

2.1 Resolution to adopt the agenda

361-19 INGERBERG-MODRZEJEWSKI  
**BE IT RESOLVED THAT** the agenda is adopted as circulated.

*Carried*

2.2 Resolution to adopt the minutes of October 8<sup>th</sup>, 2019 Regular Meeting

362-19 INGERBERG-MICHAELS  
**WHEREAS** copies of the minutes of the Regular meeting of October 8<sup>th</sup>, 2019 have been circulated to each member of Council, and;  
**THEREFORE BE IT RESOLVED THAT** Council waive the reading of these minutes and said minutes be adopted, as circulated.

*Carried*

3. Delegations and Public Hearings

Nil

## 4. Financial Reports/Payment of Accounts

4.1 Approval of Accounts to October 22<sup>nd</sup>, 2019

## 363-19 KOWALCHUK-INGEBERG

**WHEREAS** the Finance Committee has reviewed and approved payment of accounts listed in the invoice registers to October 22<sup>nd</sup>, 2019, and;

**THEREFORE BE IT RESOLVED THAT** the following be approved for payment:

<u>Payroll</u>	Cheques #20191405-20191428	\$ 35,653.27
<u>Accounts for Payment</u>		
Recreation	Cheque #20191429	\$ 840.00
Fire	Cheques #20191430-20191433	\$ 722.55
General	Cheques #20191402-20191404	\$ 4,766.13
General	Cheques #20191434-20191482	\$156,331.78
<u>Sept. Bank Statement</u>	LUD Mower Loan	\$ 2,780.46
	Western Financial Group	\$ 1,991.01
	Manitoba Hydro	\$ 5,140.81
	TOTAL:	<u>\$208,226.01</u>

*Carried*

4.2 Financial Statement for Period Ending September 30<sup>th</sup>, 2019

## 364-19 INGEBERG-KOWALCHUK

**WHEREAS** the Financial Statement for the period ending September 30<sup>th</sup>, 2019 has been prepared and presented to all members of Council, and;

**THEREFORE BE IT RESOLVED THAT** Council is in agreement to accept the Financial Statement for the period ending September 30<sup>th</sup>, 2019.

*Carried*

## 5. By-Laws

Nil

## 6. Unfinished Business

## 6.1 Resolution No. 214-19

## 365-19 INGEBERG-MODRZEJEWSKI

**WHEREAS** a Notice of Motion was given by Councillor Luke Ingeberg at the October 8<sup>th</sup>, 2019 regular meeting to revisit Resolution No. 214-19, and;

**WHEREAS** a streetlight is not required on the corner of Banas Drive and Dawn Way in Garson, and;

**THEREFORE BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead rescinds Resolution No. 214-19.

*Carried*

7. New Business

7.1 Beausejour & District Chamber of Commerce Christmas Celebration

366-19 INGERBERG-MICHAELS

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead authorizes Council as a Whole to attend the Beausejour & District Chamber of Commerce Christmas Celebration held November 30<sup>th</sup>, 2019, and;

**FURTHER THAT** the Municipality purchases 8 tickets at a total cost of \$280.00.

*Carried*

7.2 Holiday Closure

367-19 KOWALCHUK-MICHAELS

**WHEREAS** Council and staff of the Rural Municipality of Brokenhead have discussed the Holiday schedule for 2019 and all are in agreement to alter the hours of operation for this Holiday Season, and;

**THEREFORE BE IT RESOLVED THAT** the office of the Rural Municipality of Brokenhead will be closed December 24<sup>th</sup>, 2019 to January 1<sup>st</sup>, 2020, and;

**FURTHER THAT** all Public Works staff shall remain on call in case of emergency.

*Carried*

7.3 Disaster Financial Assistance

368-19 KOWALCHUK-MODRZEJEWSKI

**WHEREAS** the *Emergency Measures Act*, Disaster Financial Assistance Policy and Procedure, Section 4.2.1 of Section E80 – M.R. 178/99, states that “Where the costs of a disaster are deemed to constitute an unreasonable financial burden upon a local authority, the Province of Manitoba may provide financial assistance in accordance with Section 4.2.2, or may provide financial assistance to a claimant in an amount determined according to policy and guidelines approved by Treasury Board”, and;

**WHEREAS** the Rural Municipality of Brokenhead had experienced windstorm, snowstorm, and rainstorm on October 11<sup>th</sup>, 12<sup>th</sup> and 13<sup>th</sup>, 2019, and;

**THEREFORE BE IT RESOLVED THAT** the residents of the Rural Municipality of Brokenhead receive Disaster Financial Assistance from the Province of Manitoba for damages that occurred due to the windstorm, snowstorm, and rainstorm.

*Carried*

7.4 Tax Sale Date

369-19 INGBERG-MODRZEJEWSKI

**WHEREAS** Section 365(2) of *The Municipal Act* provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

**BE IT RESOLVED THAT** the 2019 tax sale be held December 13<sup>th</sup>, 2019 at 9:00 a.m. at the Rural Municipality of Brokenhead council chambers.

*Carried*

7.5 MuniWare Software Agreements

370-19 MICHAELS-KOWALCHUK

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead approves of the 2020 Annual Municipal Software Support Agreement and Software License Agreement between the municipality and MuniWare for municipal accounting software;

**AND FURTHER THAT** Council authorizes the Chief Administrative Officer to sign the agreements.

*Carried*

7.6 Designated Animal Control Officers

371-19 MODRZEJEWSKI-KOWALCHUK

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead appoints the following employees of Rural Animal Management Services as designated Animal Control Officers to enforce municipal animal control by-laws:

Meghan Main

Riley Kasper

Karen Smith

*Carried*

8. Correspondence/Reports

8.1 Manitoba Good Roads Association – October 2019 Newsletter

- 8.2 Cooks Creek Conservation District – Draft Minutes of September 23<sup>rd</sup>, 2019 Meeting
- 8.3 Chief Administrative Officer's Report – July 6<sup>th</sup> to September 30<sup>th</sup>, 2019
- 8.4 Association for Community Living Beausejour Branch Inc. – Request for Christmas Party Choice Auction Prize

372-19 MODRZEJEWSKI-MICHAELS

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead accepts all Minutes, Miscellaneous Correspondence and Reports as presented.

*Carried*

373-19 INGERBERG-KOWALCHUK

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead authorizes Councillor Bruce Modrzejewski to attend a Watershed Information Session held October 29<sup>th</sup>, 2019 in Winnipeg.

*Carried*

9. In Camera

Nil

10. Adjournment

10.1 Resolution to adjourn the meeting and schedule the next meeting

374-19 MICHAELS-KOWALCHUK

**BE IT RESOLVED THAT** this regular meeting of Council does now adjourn the time being 7:30 p.m., to meet again on November 12<sup>th</sup>, 2019 at 7:00 p.m.

*Carried*

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Brad Saluk

Reeve

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Sue Sutherland

Chief Administrative Officer