

**THE RURAL MUNICIPALITY OF BROKENHEAD**  
**APRIL 28, 2020 - COMMITTEE OF THE WHOLE MEETING 4:45 PM**  
**MINUTES**

Members Present:

Reeve  
Councillor

Brad Saluk  
Sean Michaels  
Bruce Modrzejewski  
Luke Ingeberg  
Jack Kowalchuk

Chief Admin. Officer Sue Sutherland, CMMA  
Exec. Assistant Kerry Bialek, CMMA

Meeting called to order at 4:45 p.m.

**11. Live Streaming of Council Meetings**

-Administration to obtain prices for cameras and equipment needed to live stream council meetings. The Rural Municipality of Victoria Beach has been conducting meetings in this manner. Streaming the meetings on Youtube allows for the public to provide comments and ask questions.

**1. Miscellaneous Reports**

-Reports of snow clearing and banked, sick and vacation time had been submitted to Council. All reports were reviewed and received as information.

**2. Krochenski Land Lease**

-Council reviewed correspondence from Mr. Krochenski that he is desirous of renewing his land lease agreement for land located at SW ¼ Section 36-14-6EPM. Administration is to prepare a new agreement with lease amount being equal to the amount of taxes.

**3. Land Lease – Old Lagoon**

-The land previously used as the old municipal lagoon has been decommissioned. The land is now available to be leased to interested parties.

**4. RMA Fuel Program**

-Administration prepared an analytical spreadsheet of fuel consumption and associated costs. The current fuel contract has expired. The Municipality is to proceed with enrolling in the RMA Fuel Program.

**5. Rural Animal Management Services – March 2020 Report & Invoice**

-Report and invoice for animal control services has been submitted for March 2020. Report received as information.

**6. Grader Trade-In/Purchase**

-Public Works Project Manager submitted a draft of a Request for Quotes for the trade-in and purchase of a motor grader. A few specifications about the trade-in needed to be changed and the request for a high intensity LED light package to be added.

**7. Bridge Surface Paving**

-A Request for Proposals has been advertised for the surface paving of Rattray Bridge on Mile 82N. The approximate cost is expected to be \$80,000.00 to be borne by the Bridge Reserve Fund.

**8. Request for Maintenance Agreement – River Road North**

-A resident of River Road North had submitted a request to Council for a caveat allowing them to maintain a section of public reserve for continuity of their property. Council is not interested in establishing a caveat at this time.

**9. 2020 Financial Plan**

-Minister of Municipal Relations Rochelle Squires sent letters to all municipalities urging local governments to consider cutting costs. Administration prepared a report for Council outlining two options for cutting costs in the 2020 financial plan. At this time Council will continue with the financial plan as presented, but postpone second and third reading of the tax levy by-law until May 26<sup>th</sup>, 2020 should any changes be announced from the Province. No changes will be made to infrastructure services.

-Council discussed meeting with each recreation facility to review financials and give help if needed for basic operational costs. Non-essential projects should be postponed. Discussions about joint entities and COVID-19 to be added to next joint council meeting agenda.

**10. Dust Control**

-Administration spoke to Fort Distributors regarding the cost of dust suppressing chemical. They were able to offer it at a cost of \$0.33/L, but the 7% GST will be charged as it is an undelivered product. The Municipality will haul and apply the chemical themselves.

**12. Council Indemnities – March 2020**

-The Council of the Rural Municipality of Brokenhead completed their indemnity forms for March 2020. Additional charges are low as many meetings were cancelled due to COVID-19.

**13. Manitoba Hydro Building**

-The Manitoba Hydro building on PR #302 is being sold. Asking price is between \$450,000.00 and \$475,000.00. A tour is scheduled to take place Thursday, April 30<sup>th</sup>, 2020.

**14. Public Works Meeting**

-A Public Works meeting has been scheduled for May 7<sup>th</sup>, 2020 at 9:00 a.m.

**15. Food Security Meeting**

-Chief Administrative Officer Sue Sutherland was invited to take part in a teleconference with respect to food security in Beausejour-Brokenhead. St. Julian's Table has been working to provide meals to those who are experiencing financial difficulty, with 11-17 people being served at each sitting. Ms. Sutherland offered the use of advertising on the

municipal website and Facebook page. Suggestions were also made to do a food hamper drive or meals on wheels program using the local handivan.

**16. Burn Site**

-The Rural Municipality of Brokenhead burn site will be opening May 2<sup>nd</sup>, 2020 for the season. The site will be open every second Saturday with a charge of \$5.00 cash for all day use. Only clean burnables will be accepted at the site.

**17. Preparations for Opening of Administrative Office**

-A plexiglass barrier will be installed at the front counter in the Administration Office, allowing the public to enter the building and still protect the employees.

**Meeting adjourned at 6:50 p.m.**

*Brad Saluk*

Reeve

*Sue Sutherland*

Chief Administrative Officer