

**RURAL MUNICIPALITY OF BROKENHEAD  
JUNE 23, 2020 - REGULAR MEETING 7:00 PM  
MINUTES**

Members Present:	Reeve Councillor	Brad Saluk Sean Michaels Bruce Modrzejewski Luke Ingeberg Jack Kowalchuk
	CAO Executive Asst.	Sue Sutherland, CMMA Kerry Bialek, CMMA

1. Calling the meeting to Order

1.1 Resolution to call the meeting to order

189-20 KOWALCHUK-MODRZEJEWSKI  
**BE IT RESOLVED THAT** this meeting of Council is called to order, the time being 7:00 p.m.

*Carried*

2. Adopt Agenda/Adopt and Confirm Minutes

2.1 Resolution to adopt the agenda

190-20 INGBERG-MICHAELS  
**BE IT RESOLVED THAT** the agenda is adopted as circulated.

*Carried*

2.2 Resolution to adopt the minutes of June 9<sup>th</sup>, 2020 Regular Meeting

191-20 KOWALCHUK-MICHAELS  
**WHEREAS** copies of the minutes of the Regular meeting of June 9<sup>th</sup>, 2020 have been circulated to each member of Council, and;  
**THEREFORE BE IT RESOLVED THAT** Council waive the reading of these minutes and said minutes be adopted, as circulated.

*Carried*

3. Delegations and Public Hearings

Nil

## 4. Financial Reports/Payment of Accounts

4.1 Approval of Accounts to June 23<sup>rd</sup>, 2020

## 192-20 KOWALCHUK-INGEBERG

**WHEREAS** the Finance Committee has reviewed and approved payment of accounts listed in the invoice registers to June 23<sup>rd</sup>, 2020, and;

**THEREFORE BE IT RESOLVED THAT** the following be approved for payment:

<u>Payroll</u>	Cheques #20200700-20200727	\$ 39,925.05
<u>Fire Payroll</u>	Cheques #20200673-20200699	\$ 45,418.13
<u>Accounts for Payment</u>		
Fire	Cheques #20200764-20200771	\$ 2,225.45
Recreation	Cheques #20200772-20200773	\$ 186.38
General	Cheques #20200728-20200763	<u>\$ 198,126.49</u>
	<b>TOTAL:</b>	<u><u>\$ 285,881.50</u></u>

*Carried*

4.2 Financial Statement for Period Ending May 31<sup>st</sup>, 2020

## 193-20 INGBERG-KOWALCHUK

**WHEREAS** the Financial Statement for the period ending May 31<sup>st</sup>, 2020 has been prepared and presented to all members of Council, and;

**THEREFORE BE IT RESOLVED THAT** Council is in agreement to accept the Financial Statement for the period ending May 31<sup>st</sup>, 2020.

*Carried*

## 5. By-Laws

5.1 By-Law No. 2215-20 – Amending Local Urban District of Tyndall-Garson Animal Control By-Law – 1<sup>st</sup> Reading

## 194-20 INGBERG-KOWALCHUK

**BE IT RESOLVED THAT** Council gives first reading to By-Law No. 2215-20, being a By-Law of the Rural Municipality of Brokenhead to amend the Animal Control By-Law for the Local Urban District of Tyndall-Garson.

*Carried*

## 6. Unfinished Business

Nil

## 7. New Business

## 7.1 Rattray Bridge Surface Paving

195-20 MODRZEJEWSKI-MICHAELS

**WHEREAS** the Rural Municipality of Brokenhead issued a Request for Proposals for a contractor to prepare and pave the wood deck on Rattray Bridge in summer 2020, and;

**WHEREAS** the RFP was sent to 10 contractors and closed on June 10<sup>th</sup>, 2020, and;

**WHEREAS** 5 contractors provided pricing as below with work expected to start in June/July:

Contractor	Optional Removal of Existing Surface	New Asphalt Bridge Surface
Eddie's Gravel Supply Ltd.	\$6,090.00	\$20,370.00
Maple Leaf Construction Ltd.	\$12,500.00	\$21,000.00
JRoss Construction & Landscaping Ltd.	\$6,500.00	\$22,000.00
Superior Asphalt Paving Co. Ltd.	-	\$32,000.00
Wintec Building Services Inc.	\$11,500.00	\$33,500.00

**THEREFORE BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead hires Eddie's Gravel Supply Ltd. to remove the existing surface and asphalt pave Rattray Bridge in accordance with RFP 2020-10 for \$26,460.00 (taxes included).

*Carried*

## 7.2 Contract for By-Law Enforcement Services – Prairie By-Law Enforcement Ltd.

196-20 MICHAELS-INGEBERG

**WHEREAS** the By-Law Enforcement Agreement between the Rural Municipality of Brokenhead and Prairie By-Law Enforcement Ltd. has expired, and;

**WHEREAS** the Municipality has need to enlist in the assistance of a contractor for the purpose of by-law enforcement, and;

**THEREFORE BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead authorizes the Reeve and Chief Administrative Officer to sign a new contract with Prairie By-Law Enforcement Ltd. for by-law enforcement services from June 1<sup>st</sup>, 2020 to May 31<sup>st</sup>, 2021.

*Carried*

## 7.3 Request for Proposals – Rural Asphalt Repairs

197-20 KOWALCHUK-MICHAELS

**WHEREAS** the Rural Municipality of Brokenhead issued a Request for Quotes May 29<sup>th</sup>, 2020 for a contractor to perform asphalt repair in two small areas in the Rural Municipality of Brokenhead, and;

**WHEREAS** the RFQ was sent to 23 contractors and closed on June 11<sup>th</sup>, 2020, and;

**WHEREAS** 3 contractors provided lump sum pricing, including GST, as below:

<b>Contractor</b>	<b>Lump Sum Cost</b>
Eddie's Gravel Supply Ltd.	\$9,996
Superior Asphalt Paving Co. Ltd.	\$15,000
Wintec Building Services	\$19,500

**THEREFORE BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead hires Eddie's Gravel Supply to complete asphalt repairs in accordance with RFQ 2020-09 for \$9,996 (taxes included).

*Carried*

7.4 Land Lease Agreement – Road Allowance Adjacent to SW ¼ 16-14-8EPM

198-20 INGBERG-MODRZEJEWSKI

**WHEREAS** Marc Pitre and Serena Nelson would like to lease part of a government road allowance for personal reasons, and;

**WHEREAS** a lease has been drafted with a clause outlining the termination of the lease if ever the road will be constructed, and;

**THEREFORE BE IT RESOLVED THAT** Council executes the five year land lease agreement with Marc Pitre and Serena Nelson.

*Carried*

7.5 Hiring of Summer Student

199-20 MICHAELS-INGEBERG

**WHEREAS** the Rural Municipality of Brokenhead has received Green Team funding to hire a student, and;

**THEREFORE BE IT RESOLVED THAT** Ben Koskie be hired at a rate of \$13.00 per hour to work at the Pioneer Village Museum and Daylily Park effective June 22<sup>nd</sup>, 2020.

**AND FURTHER THAT** Noah Leppelmann be hired at a rate of \$12.00 per hour to work with the Municipality effective July 2<sup>nd</sup>, 2020.

*Carried*

7.6 Closure of File – Unsightly & Derelict Property at 5 Hyde Drive

200-20 MODRZEJEWSKI-KOWALCHUK

**WHEREAS** a complaint was received by the Rural Municipality of Brokenhead with regard to Unsightly & Derelict Property at 5 Hyde Drive, and;

**WHEREAS** the property was investigated by a By-Law Officer and the Chief Administrative Officer, and;

**WHEREAS** the owners of 5 Hyde Drive were deemed to have followed the conditions placed on approval of the Development Permit, and;

**THEREFORE BE IT RESOLVED THAT** the file for Unsightly & Derelict Property of 5 Hyde Drive be closed.

*Carried*

8. Correspondence/Reports

8.1 Brokenhead River Recreation District Commission – Minutes of May 13<sup>th</sup>, 2020 Meeting

8.2 Brokenhead River Community Hall – Minutes of May 14<sup>th</sup>, 2020 Meeting

8.3 Manitoba Municipal Relations – Grant Approval for Garson Centennial Community Centre

8.4 Agassiz Weed Control District – Minutes of May 4<sup>th</sup>, 2020 Meeting

8.5 Brokenhead River Regional Library – Minutes of May 21<sup>st</sup>, 2020 Meeting

8.6 Eastman Regional Municipal Committee – Minutes of February 10<sup>th</sup>, 2020 Meeting

8.7 Chief Administrative Officer's Report

201-20 KOWALCHUK-MICHAELS

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead accepts all Minutes, Miscellaneous Correspondence and Reports as presented.

*Carried*

9. In Camera

Nil

10. Adjournment

10.1 Resolution to adjourn the meeting and schedule the next meeting

202-20 MODRZEJEWSKI-MICHAELS

**BE IT RESOLVED THAT** this regular meeting of Council does now adjourn the time being 8:00 p.m., to meet again on July 14<sup>th</sup>, 2020 at 7:00 p.m.

*Carried*

*Brad Saluk*

Reeve

*Sue Sutherland*

Chief Administrative Officer