

**RURAL MUNICIPALITY OF BROKENHEAD  
OCTOBER 25, 2022 - REGULAR MEETING 7:00 PM  
MINUTES**

Members Present:	Reeve	Brad Saluk
	Councillor	Sean Michaels Bruce Modrzejewski Luke Ingeberg Jack Kowalchuk
	Youth Member	Aaron Linke
	CAO	Sheila Mowat, CMMA
	Exec. Assistant	Kerry Bialek, CMMA

1. Calling the meeting to Order

1.1 Resolution to call the meeting to order

364-22 MICHAELS-INGEBERG

**BE IT RESOLVED THAT** this meeting of Council is called to order, the time being 7:03 p.m.

*Carried*

2. Adopt Agenda/Adopt and Confirm Minutes

2.1 Resolution to adopt the agenda

365-22 INGBERG-MODRZEJEWSKI

**BE IT RESOLVED THAT** the agenda is adopted as circulated, with the following changes: **Additions:**

7.7 Fire Hall Award of Contract

7.8 Fire Hall Watermain Extension

*Carried*

2.2 Resolution to adopt the minutes of October 11<sup>th</sup>, 2022 Regular Meeting

366-22 KOWALCHUK-MICHAELS

**WHEREAS** copies of the minutes of the Regular meeting of October 11<sup>th</sup>, 2022 have been circulated to each member of Council, and;

**THEREFORE BE IT RESOLVED THAT** Council waive the reading of these minutes and said minutes be adopted, as amended.

*Carried*

2.3 Resolution to adopt the minutes of October 11<sup>th</sup>, 2022 Committee of the Whole Meeting

367-22 INGEBERG-MODRZEJEWSKI  
**WHEREAS** copies of the minutes of the Committee of the Whole meeting of October 11<sup>th</sup>, 2022 have been circulated to each member of Council, and;  
**THEREFORE BE IT RESOLVED THAT** Council waive the reading of these minutes and said minutes be adopted, as circulated.  
*Carried*

3. Delegations and Public Hearings

3.1 Public Hearing – Subdivision File No. 4110-21-7624 – Lots 2 and 3, Block 10, Plan 928 in SE ¼ Section 11-13-6EPM

368-22 INGEBERG-KOWALCHUK  
**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead tables the Public Hearing for Subdivision File No. 4110-21-7624 on Lots 2 and 3, Block 10, Plan 928 in the SE ¼ Section 11-13-6EPM, adjacent to PTH #44, Pine Avenue, and Devils Creek.  
*Carried*

4. Financial Reports/Payment of Accounts

4.1 Approval of Accounts to October 25<sup>th</sup>, 2022

369-22 INGEBERG-KOWALCHUK  
**WHEREAS** the Finance Committee has reviewed and approved payment of accounts listed in the invoice registers to October 25<sup>th</sup>, 2022, and;  
**THEREFORE BE IT RESOLVED THAT** the following be approved for payment:

<u>Payroll</u>	Cheques #20221337-20221367	\$ 42,292.32
<u>Accounts for Payment</u>		
General	Cheques #20221368-20221404	\$381,521.13
Recreation	Cheques #20221405-20221407	<u>\$ 2,060.00</u>
		<u>\$425,873.45</u>

*Carried*

4.2 Council Indemnities – October 2022

370-22 MODRZEJEWSKI-KOWALCHUK  
**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead accepts the October 2022 Council Indemnity Sheets as presented;  
**AND FURTHER THAT** Council authorizes payment of the October 2022 council indemnities.

*Carried*

4.3 Financial Statement for Period Ending September 30<sup>th</sup>, 2022

371-22 KOWALCHUK-INGEBERG

**WHEREAS** the Financial Statement for the period ending September 30<sup>th</sup>, 2022 has been prepared and presented to all members of Council, and;  
**THEREFORE BE IT RESOLVED THAT** Council is in agreement to accept the Financial Statement for the period ending September 30<sup>th</sup>, 2022.

*Carried*

5. By-Laws

Nil

6. Unfinished Business

6.1 Variation V-395-22 – NW ¼ Section 32-12-8EPM

Councillor Sean Michaels excused himself due to conflict of interest at 7:29 p.m.

372-22 INGBERG-MODRZEJEWSKI

**WHEREAS** the Rural Municipality of Brokenhead Zoning By-Law No. 2232-21; Table 5-4 – “RR” Rural Residential Zoning requires a minimum front yard setback of 75 feet;

**AND WHEREAS** Sandy-Saulteaux Spiritual Centre Inc. has made application for variation to permit the construction of a workshop with a front yard setback of 25 feet on the premises known as NW ¼ Section 32-12-8EPM, and;

**THEREFORE BE IT RESOLVED THAT** Application for Variation Order No. V-395-22 for Sandy-Saulteaux Spiritual Centre Inc. is hereby approved.

*Defeated*

Councillor Sean Michaels rejoined the council meeting at 7:32 p.m.

7. New Business

7.1 Mitigation and Preparedness Program Contribution Agreement

373-22 MICHAELS-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead enters into a 2022 Mitigation and Preparedness Program Contribution Agreement with the Government of Manitoba for assistance to mitigate against future disasters and for disaster preparedness;

**AND FURTHER THAT** Council authorizes the Reeve and Chief Administrative Officer to sign on behalf of the Municipality.

*Carried*

7.2 Agreement for Payment of Tax Arrears – Roll #88900 & #88955

374-22 INGEBERG-MICHAELS

**WHEREAS** the property owner of Rolls #88900 & #88955 is in arrears for the tax years 2019 to 2021, and;

**WHEREAS** the property is on the tax sale list, and;

**WHEREAS** the owner wishes to avoid tax sale auction and make payment arrangements to redeem the property, and;

**THEREFORE BE IT RESOLVED THAT** the Rural Municipality of Brokenhead enters into a Tax Arrears Payment Agreement with the registered property owner to pay the arrears on Rolls #88900 & #88955.

*Carried*

7.3 Access and/or Easement Agreement – Westfarm Holding Co. Ltd.

375-22 INGEBERG-MODRZEJEWSKI

**WHEREAS** Westfarm Holding Co. Ltd. is expanding their operations and is in need of additional Hydro Services for their development;

**THEREFORE BE IT RESOLVED THAT** Council supports the proposed Hydro Services crossing under Municipal Road 44E;

**AND FURTHER BE IT RESOLVED THAT** Council hereby agrees to enter into an Access Agreement and/or Easement Agreement with Westfarm Holding Co. Ltd. for the underground crossing upon approval of Hydro Services from Manitoba Hydro.

*Carried*

7.4 2022 AMM Convention – Meeting Requests

376-22 KOWALCHUK-MODRZEJEWSKI

**WHEREAS** the Rural Municipality of Brokenhead Council will have representatives attending the 2022 Association of Manitoba Municipalities Fall Convention in November, and;

**THEREFORE BE IT RESOLVED THAT** the Rural Municipality of Brokenhead makes a request to meet with Ministers of Manitoba Transportation & Infrastructure, Justice, and Education and Childhood Learning at the 2022 Convention.

*Carried*

7.5 Canada Post Community Foundation – Charity Fundraising Campaign – Council not making a donation to 2022 Campaign.

## 7.6 Policy ACC-106 – Merchant Payment Collection – Garbage Tags

377-22 KOWALCHUK-INGEBERG

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead adopts Policy ACC-106, Merchant Payment Collection – Garbage Tags;  
**AND FURTHER THAT** this policy shall be incorporated into the Rural Municipality of Brokenhead policy manual.

*Carried*

## 7.7 Fire Hall Award of Contract

378-22 INGBERG-KOWALCHUK

**BE IT RESOLVED THAT** the Town of Beausejour and the Rural Municipality of Brokenhead award the Fire Hall Renovation project contract to Regent Construction in the amount of \$1,432,476.00, and;  
**FURTHER BE IT RESOLVED THAT** the signing officers for the Town of Beausejour and Rural Municipality of Brokenhead be authorized to execute the CCDC-2 contract for the project.

*Carried*

## 7.8 Fire Hall Watermain Extension

379-22 MICHAELS-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Town of Beausejour and the Rural Municipality of Brokenhead award the contract for design and project management of the watermain extension for the fire hall to JR Cousin Consultants Ltd. at a cost of \$24,898.00, and;  
**FURTHER BE IT RESOLVED THAT** the signing authorities of the Town of Beausejour and Rural Municipality of Brokenhead be authorized to execute the agreement, and;  
**FURTHER BE IT RESOLVED THAT** the Town of Beausejour will be acting as the client as the infrastructure belongs to the Town.

*Carried*

## 8. Correspondence/Reports

8.1 Minister of Environment, Climate and Parks – Recycling Rebate for January to June 2022

8.2 Councillor Kowalchuk - Manitoba Association of Regional Recyclers Conference Notes

8.3 Eastman Regional Municipal Committee – Minutes of September 26<sup>th</sup>, 2022 Meeting

- 8.4 Beausejour Brokenhead Fire Committee – Minutes of July 6<sup>th</sup>, 2022 and September 22<sup>nd</sup>, 2022 Meetings
- 8.5 Councillor Michaels – Manitoba Association of Regional Recyclers Conference Notes
- 8.6 Beausejour Brokenhead Tourism Committee – Minutes of August 18<sup>th</sup>, 2022 Meeting
- 8.7 Brokenhead River Community Hall – Minutes of September 8<sup>th</sup>, 2022 Meeting

380-22 INGEBERG-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead accepts all Minutes, Miscellaneous Correspondence and Reports as presented.

*Carried*

9. In Camera

381-22 MICHAELS-KOWALCHUK

**BE IT RESOLVED THAT** in accordance with Section 152(3) of *The Municipal Act*, Council of the Rural Municipality of Brokenhead do now move in-camera to discuss legal and personnel matters, the time being 8:00 p.m.;

**AND FURTHER BE IT RESOLVED THAT** in accordance with Section 83(1)(d) of *The Municipal Act*, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council.

*Carried*

382-22 INGEBERG-MICHAELS

**BE IT RESOLVED THAT** Council of the Rural Municipality of Brokenhead reconvenes into regular session of Council, the time being 8:10 p.m.;

**AND FURTHER THAT** all information discussed ‘In Camera’ is kept in confidence until the matter is discussed at a meeting of council or of a committee conducted in public.

*Carried*

10. Adjournment

10.1 Resolution to adjourn the meeting and schedule the next meeting

383-22 MODRZEJEWSKI-INGEBERG  
**BE IT RESOLVED THAT** this regular meeting of Council does now adjourn the time being 8:12 p.m., to meet again on November 8<sup>th</sup>, 2022 at 7:00 p.m.

*Carried*

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*Brad Saluk*  
Reeve

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*Sheila Mowat*  
Chief Administrative Officer