

**RURAL MUNICIPALITY OF BROKENHEAD  
AUGUST 23, 2022 - REGULAR MEETING 7:00 PM  
MINUTES**

Members Present:	Reeve	Brad Saluk
	Councillor	Sean Michaels Bruce Modrzejewski Luke Ingeberg Jack Kowalchuk
	Youth Member	Aaron Linke
	CAO	Sheila Mowat, CMMA
	Exec. Assistant	Kerry Bialek, CMMA

1. Calling the meeting to Order

1.1 Resolution to call the meeting to order

257-22 INGEBERG-MICHAELS  
**BE IT RESOLVED THAT** this meeting of Council is called to order, the time being 7:06 p.m.

*Carried*

2. Adopt Agenda/Adopt and Confirm Minutes

2.1 Resolution to adopt the agenda

258-22 KOWALCHUK-MODRZEJEWSKI  
**BE IT RESOLVED THAT** the agenda is adopted as circulated, with the following changes:       **Additions:**

- 3.5 Brenden Woligroski – Request for Second Dwelling
- 7.5 Joint Council Meeting Minutes of June 8<sup>th</sup>, 2022
- 7.6 Tarantism Sponsorship Package 2022
- 7.7 2022 Manitoba Tourism Conference

*Carried*

2.2 Resolution to adopt the minutes of July 26<sup>th</sup>, 2022 Regular Meeting

259-22 INGEBERG-KOWALCHUK  
**WHEREAS** copies of the minutes of the Regular meeting of July 26<sup>th</sup>, 2022 have been circulated to each member of Council, and;  
**THEREFORE BE IT RESOLVED THAT** Council waive the reading of these minutes and said minutes be adopted, as circulated.

*Carried*

- 2.3 Resolution to adopt the minutes of July 26<sup>th</sup>, 2022 Committee of the Whole Meeting

260-22 INGEBERG-MICHAELS

**WHEREAS** copies of the minutes of the Committee of the Whole meeting of July 26<sup>th</sup>, 2022 have been circulated to each member of Council, and;  
**THEREFORE BE IT RESOLVED THAT** Council waive the reading of these minutes and said minutes be adopted, as circulated.

*Carried*

3. Delegations and Public Hearings

- 3.1 Variation Hearing – File No. V-389-22 – SW ¼ Section 34-12-8EPM

261-22 MODRZEJEWSKI-KOWALCHUK

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead suspends the regular meeting of Council and opens this Variation Hearing to hear File No. V-389-22, the time being 7:08 p.m.

*Carried*

Chief Administrative Officer summarized the application for variation to construct a garage/shop in the front yard area of the property. Mr. & Mrs. Black were present to speak on behalf of the application. No one was in attendance to object.

262-22 KOWALCHUK-MICHAELS

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead do hereby close this Variation Hearing, the time being 7:10 p.m. and return to regular meeting of Council.

*Carried*

263-22 KOWALCHUK-MODRZEJEWSKI

**WHEREAS** the Rural Municipality of Brokenhead Zoning By-Law 1688, as amended; Section 3.3.17(b) requires that detached accessory buildings shall not be located in any required yard, except a required rear yard or as provided for elsewhere herein;

**AND WHEREAS** Kurtis and Kayla Black have made application for variation to permit the construction of a shop/garage in the required front yard on the premises known as Pt. SW ¼ Section 34-12-8EPM – 71015 Road 45E, and;

**THEREFORE BE IT RESOLVED THAT** Application for Variation Order No. V-389-22 for Kurtis and Kayla Black is hereby approved.

*Carried*

3.2 Variation Hearing – File No. V-390-22 – SW ¼ Section 6-14-7EPM

264-22 MICHAELS-INGEBERG

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead suspends the regular meeting of Council and opens this Variation Hearing to hear File No. V-390-22, the time being 7:12 p.m.

*Carried*

Chief Administrative Officer summarized the application, explaining that the variation for site width and site area of the residual property are a condition of a subdivision. Karen Schultz, Myrtle Obie, Orlin Obie, Robert Persona, and Patricia Douglas were in attendance to object to the application stating that they do not wish to have another house in the neighbourhood and that they enjoy the peace and quiet of the empty farmland.

Council discussed the subdivision file and that approval was granted on the condition that the yardsite be reduced to no greater than 10 acres. The design showed a yardsite of 13 acres, causing some confusion.

265-22 KOWALCHUK-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead do hereby close this Variation Hearing, the time being 7:22 p.m. and return to regular meeting of Council.

*Carried*

266-22 INGEBERG-MODRZEJEWSKI

**WHEREAS** the Rural Municipality of Brokenhead Zoning By-Law 1688, as amended; Section 5.3.4, Table VII – “A80 Rural and Agricultural Use and Bulk Table” requires a minimum site area of 80 acres and a site width of 1,200 feet;

**AND WHEREAS** Tyler Golembiski has made application for variation to permit a reduced site width of 1,178.5 feet and site area of 59.12 acres on the residual lot due to subdivision on the premises known as Pt. SW ¼ Section 6-14-7EPM – 78079 Road 36E, and;

**THEREFORE BE IT RESOLVED THAT** Application for Variation Order No. V-390-22 for Tyler Golembiski is hereby approved.

*Defeated*

3.3 Carole Gauthier – Request for Second Dwelling

Ms. Gauthier attended Council to request the placement of a second dwelling unit on the property known as NE ¼ Section 29-13-7EPM, 76102 Road 38E. A building permit was applied for in 2019 for a mobile home, however the mobile home was never moved onto the property. A small dwelling is being constructed on the property without a building permit and a stop work order

had been issued. Council approves the second dwelling unit, meant for staff quarters, and explained that a new building permit needs to be applied for as the one from 2019 is for a completely different building. A variation is also required as the staff quarters are under 600 square feet. Brokenhead River Planning District will prepare the application forms required for the appropriate processes.

267-22 MICHAELS-KOWALCHUK

**WHEREAS** the Council of the Rural Municipality of Brokenhead received application for the placement of a second dwelling unit at 76102 Road 38E, and;

**THEREFORE BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead approves the placement of a second dwelling unit at 76102 Road 38E.

*Carried*

3.4 Doug Kuzmack - Drainage

Mr. Kuzmack attended Council to discuss water being pumped from the Rural Municipality of Springfield into the Rural Municipality of Brokenhead and flooding his mother's property in Section 30-12-7EPM. The Province stated that the municipality should contact Springfield regarding this issue. Water should not be pumped if it floods someone else. The trap on the culvert may not be working correctly.

A culvert was also replaced in Mr. Kuzmack's driveway in 2021 and the municipality told him that it would be touched up in the spring. The driveway is eroding and riprap or other aggregate is needed to shore it up and prevent erosion.

Administration has been instructed to contact the RM of Springfield as to whether they have by-laws or policies regarding drainage into other properties, and if a by-law officer is present to enforce it.

3.5 Brenden Woligroski – Request for Second Dwelling

Mr. Woligroski attended Council to ask permission to have a second dwelling on his property. He currently lives in a mobile home and would like to continue doing so until the new house is built, expected to be finished in 2023. At the time of finishing, the mobile home will be sold, returning the property to having a single dwelling. Council approved the request.

4. Financial Reports/Payment of Accounts

4.1 Approval of Accounts to August 23<sup>rd</sup>, 2022

268-22 KOWALCHUK-INGEBERG

**WHEREAS** the Finance Committee has reviewed and approved payment of accounts listed in the invoice registers to August 23<sup>rd</sup>, 2022, and;

**THEREFORE BE IT RESOLVED THAT** the following be approved for payment:

<u>Payroll</u>	Cheques #20220867-20220908	\$ 58,297.10
	Cheques #20220914-20220950	\$ 60,500.78
	Cheques #20220960-20220963	\$ 1,139.95
	Cheques #20221041-20221069	\$ 40,321.57
<u>Accounts for Payment</u>		
General	Cheques #20220964-20221040	\$518,130.30
General	Cheques #20221070-20221093	\$104,095.17
Recreation	Cheques #20221094-20221098	\$ 662.59
Recreation	Cheques #20220951-20220959	\$ 2,198.40
Recreation	Cheques #20220909-20220913	\$ 1,023.48
<u>Visa</u>		\$ 42,693.77
<u>July Bank Statement</u>	Western Financial Group	\$ 1,337.20
	Meridian OneCap	\$ 1,227.65
	Parking Lot Loan	\$ 17,177.51
	Garson Arena Loan	\$ 22,706.61
	Manitoba Hydro	<u>\$ 5,505.66</u>
		<u>\$877,017.74</u>

*Carried*

4.2 Financial Statement for Period Ending July 31<sup>st</sup>, 2022

269-22 INGBERG-KOWALCHUK

**WHEREAS** the Financial Statement for the period ending July 31<sup>st</sup>, 2022 has been prepared and presented to all members of Council, and;

**THEREFORE BE IT RESOLVED THAT** Council is in agreement to accept the Financial Statement for the period ending July 31<sup>st</sup>, 2022.

*Carried*

4.3 Transfer of Funds – Musical Play Equipment

270-22 MICHAELS-INGEBERG

**WHEREAS** the Brokenhead River Recreation Commission has established a reserve fund for the programming and equipment for recreational activities, and;

**WHEREAS** the Brokenhead River Recreation Commission has purchased musical play equipment, and;

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead authorizes the transfer of \$3,865.14 from the Brokenhead River Recreation Commission reserve fund.

*Carried*

## 4.4 Added Taxes

271-22 MICHAELS-KOWALCHUK

**BE IT RESOLVED THAT** Council is in agreement to Add Taxes to the Roll, as per recommendation of the Provincial Assessor, for the tax year 2022.

<u>Roll</u>	<u>Year</u>	<u>Amount</u>
8843.000	2022	\$ 1,133.63
8600.000	2022	\$ 204.28
8996.120	2022	\$ 2,223.04
8996.210	2022	\$ 171.07
8996.270	2022	\$ 2,612.19
8996.340	2022	\$ 1,169.92
9000.260	2022	\$ 484.21
9000.355	2022	\$ 71.26
9000.415	2022	\$ 1,958.08
9000.420	2022	\$ 2,182.25
9000.425	2022	\$ 2,129.16
9000.505	2022	\$ 522.44
9001.571	2022	\$ 1,484.07
9001.804	2022	\$ 1,968.90
9001.805	2022	\$ 1,643.90
9001.814	2022	\$ 938.22
9001.815	2022	\$ 1,251.02
9002.390	2022	\$ 825.14
10405.000	2022	\$ 325.81
10410.000	2022	\$ 1,794.37
15175.000	2022	\$ 2,533.61
15802.000	2022	\$ 183.59
22811.000	2022	\$ 2,881.90
22812.000	2022	\$ 2,371.26
22813.000	2022	\$ 2,321.23
22814.000	2022	\$ 2,374.33
22815.000	2022	\$ 1,646.68
22816.000	2022	\$ 1,580.92
22817.000	2022	\$ 2,434.97
22818.000	2022	\$ 2,297.88
22823.000	2022	\$ 2,847.92
22824.000	2022	\$ 2,558.16
22826.000	2022	\$ 2,622.81
22829.000	2022	\$ 111.38
22832.000	2022	\$ 174.15
22833.000	2022	\$ 2,329.48
22835.000	2022	\$ 1,451.57
22980.000	2022	\$ 295.20
35920.000	2022	\$ 65.98
36040.000	2022	\$ 388.64

36050.000	2022	\$ 456.60
36060.000	2022	\$ 366.23
36070.000	2022	\$ 1,696.86
36080.000	2022	\$ 391.95
36309.000	2022	\$ 189.95
36700.000	2022	\$14,769.60
43600.000	2022	\$ 407.16
43700.000	2022	\$ 326.29
45801.000	2022	\$ 352.54
45801.100	2022	\$ 2,790.82
48410.000	2022	\$ 727.36
51750.000	2022	\$ 356.87
58450.000	2022	\$ 901.29
73300.000	2022	\$ 380.05
78700.000	2022	\$ 2,632.50
81050.000	2022	\$ 128.00
86550.000	2022	\$ 624.68
91035.000	2022	\$ 262.34
91055.000	2022	\$ 255.47
91402.000	2022	\$ 439.43
92400.000	2022	\$ 447.87
98000.000	2022	\$ 389.57
125700.000	2022	\$ 3,597.49
129700.000	2022	\$ 1,637.45
171950.000	2022	\$ 202.95
172435.000	2022	\$ 332.54
173100.000	2022	\$ 597.25
173579.000	2022	\$ 285.03
173585.000	2022	\$ 458.43
177050.000	2022	\$ 357.61
181600.000	2022	\$ 786.48
1847600.00	2022	\$ 60.01
210200.000	2022	\$ 166.27
211300.000	2022	\$ 383.74
216000.000	2022	\$ 124.57
220125.000	2022	\$ 250.46
227700.000	2022	\$ 193.45
259650.000	2022	\$ 321.45
287700.000	2022	\$ 616.25
289950.000	2022	\$ 567.69
290408.000	2022	\$ 3,869.57
290410.000	2022	\$ 4,381.34
290442.000	2022	\$ 3,355.22
290448.000	2022	\$ 116.39
291120.000	2022	\$ 4,150.93
291170.000	2022	\$ 4,203.19

293246.000	2022	\$ 285.03
394420.000	2022	\$ 705.46
395500.000	2022	\$ 374.24
396350.000	2022	\$ 2,374.61
398600.000	2022	\$ 263.92
411815.000	2022	\$ 187.65
417425.000	2022	\$ 1,703.87
424510.000	2022	\$ 1,080.74
447900.000	2022	\$ 1,254.15
448000.000	2022	\$ 44.08
448100.000	2022	\$ 103.46
448200.000	2022	\$ 27.44
449000.000	2022	\$ 3,823.14
460000.000	2022	\$ 372.13
466200.000	2022	\$ 305.36
470100.000	2022	\$ 919.23
479400.000	2022	\$ 249.80
481100.000	2022	\$ 209.02
		<u>\$133,157.14</u>

*Carried*

4.5 Cancelled Taxes

272-22 INGBERG-MICHAELS

**BE IT RESOLVED THAT** Council is in agreement to Cancel Taxes to the Roll, as per recommendation of the Provincial Assessor, for the tax year 2022.

<u>Roll</u>	<u>Year</u>	<u>Amount</u>
9000.350	2022	\$ 71.26
9000.500	2022	\$ 130.72
9000.530	2022	\$ 101.89
9001.814	2022	\$ 88.48
9001.815	2022	\$ 88.48
9002.500	2022	\$ 117.99
10400.000	2022	\$ 157.69
10500.000	2022	\$1,622.82
21330.000	2022	\$ 559.76
43800.000	2022	\$ 63.71
43810.000	2022	\$ 285.93
83850.000	2022	\$ 80.76
86500.000	2022	\$ 307.23
88800.000	2022	\$1,571.38
91400.000	2022	\$ 91.58
172300.000	2022	\$ 330.69
259600.000	2022	\$ 171.36
269400.000	2022	\$ 439.17
289900.000	2022	\$ 148.84



394400.000	2022	\$ 535.75
396300.000	2022	\$ 389.81
401403.000	2022	\$ 215.09
417400.000	2022	\$1,440.21
447600.000	2022	\$ 557.14
447700.000	2022	\$ 684.08
479900.000	2022	\$ 216.54
485100.000	2022	\$ 879.65
		<u>\$11,348.01</u>

*Carried*

5. By-Laws

5.1 By-Law No. 2232-21 – Zoning By-Law – 2<sup>nd</sup> & 3<sup>rd</sup> Reading

273-22 INGEBERG-MICHAELS

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead gives second reading to By-Law No. 2232-21, as amended, being a by-law of the Rural Municipality of Brokenhead to regulate the use and development of land.

*Carried*

274-22 KOWALCHUK-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead gives third reading to By-Law No. 2232-21, being a by-law of the Rural Municipality of Brokenhead to regulate the use and development of land.

Councillor	Yes	No	Abstain	Reason
Modrzejewski, Bruce	X			
Michaels, Sean	X			
Ingeberg, Luke	X			
Kowalchuk, Jack	X			
Saluk, Brad	X			

*Carried*

5.2 By-Law No. 2242-22 – Derelict Vehicles & Unsightly Property  
By-Law – 2<sup>nd</sup> & 3<sup>rd</sup> Reading

275-22 MODRZEJEWSKI-INGEBERG

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead gives second reading to By-Law No. 2242-22, being a by-law of the Rural Municipality of Brokenhead to establish a minimum standard to regulate nuisances, derelict and unsightly property.

*Carried*

276-22 INGEBERG-KOWALCHUK  
**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead gives third reading to By-Law No. 2242-22, being a by-law of the Rural Municipality of Brokenhead to establish a minimum standard to regulate nuisances, derelict and unsightly property.

Councillor	Yes	No	Abstain	Reason
Modrzejewski, Bruce	X			
Michaels, Sean	X			
Ingeberg, Luke	X			
Kowalchuk, Jack	X			
Saluk, Brad	X			

*Carried*

6. Unfinished Business

Nil

7. New Business

7.1 Application for Approval of Subdivision File No. 4110-21-7605 – Revision of Design – Parcel L Plan 52759 and Lot 24 Plan 61799 in Pt. NE ¼ Section 11-13-6EPM

277-22 MODRZEJEWSKI-INGEBERG  
**WHEREAS** Subdivision File No. 4110-21-7605 for Parcel L Plan 52759 and Lot 24 Plan 61799 in NE ¼ Section 11-13-6EPM has been revised, and;  
**THEREFORE BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead approves the new plan, received from Community Planning Branch August 3<sup>rd</sup>, 2022, subject to the following conditions:

1. Applicant/owner to provide written confirmation from the Municipality of the following:
  - a. Taxes on the land to be subdivided/consolidated for the current year, plus any arrears have been paid or arrangements satisfactory to Council have been made;
  - b. A digital copy (AutoCAD) of the survey plan of subdivision has been provided to the Rural Municipality of Brokenhead if required, and;
  - c. A Development Agreement has been entered into to address the following:
    - i. Municipal Services (ex: sewer and water, waste pick-up, access, connection to services, drainage)
    - ii. Municipal Development Standards (ex: landscaping, parking, timing of construction, land/building use) and

- iii. Outlines the amounts owing for development and administration fees due and payable before the agreement will be released.
- d. Applicant/owner responsible for all consultant engineer and legal fees.
- 2. Applicant/owner submits written confirmation from Manitoba Hydro for any Easement agreements required.
- 3. Applicant/owner obtains conditional use orders, if required.
- 4. Applicant/owner obtains all variances, if required.

*Carried*

7.2 Manitoba Association of Regional Recyclers Forum

278-22 INGEBERG-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead authorizes Councillor Sean Michaels and Councillor Jack Kowalchuk to attend the 2022 MARR Manitoba Community Recycling & Waste Reduction Forum taking place October 11<sup>th</sup> and 12<sup>th</sup>, 2022 in Winnipeg.

*Carried*

7.3 Appointment of Auditor

279-22 KOWALCHUK-INGEBERG

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead approves and accepts the proposal from The Exchange Chartered Accountants to prepare the Municipal Audit for the 3-year period, 2022-2024 inclusive at a price of up to \$16,445.00 plus 5% administration fee each year and an overall increase of 3% each year to accommodate for inflation and increased staffing costs, with the following conditions:

- That any deviations from the contract price be approved in writing by the Municipality.

*Carried*

7.4 Appointment of Board of Revision

280-22 MODRZEJEWSKI-INGEBERG

**WHEREAS** the Board of Revision will be held on October 19<sup>th</sup>, 2022 at 10:00 a.m. at the Rural Municipality of Brokenhead's Council Chambers, and; **WHEREAS** *The Municipal Assessment Act, Section 35(1)* requires that council shall each year by resolution appoint a Board of Revision consisting of no less than three members, to sit annually to hear applications to review assessment rolls made by the Provincial Municipal Assessor, and; **WHEREAS** *The Municipal Assessment Act, Section 35(2)* requires that council shall appoint a member of a board appointed to serve as the presiding officer or chair of the board, and;

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead be appointed to sit as the Board of Revision for the Rural Municipality of Brokenhead for 2022, and;  
**FURTHER BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead appoints Brad Saluk as Chair of the Board of Revision for the Rural Municipality of Brokenhead for 2022, and;  
**FURTHER BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead appoints Michelle Ramsden as the Secretary of the Board of Revision for the Rural Municipality of Brokenhead for 2022.

*Carried*

7.5 Joint Council Meeting Minutes of June 8<sup>th</sup>, 2022

281-22 INGEBERG-MICHAELS

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead approves the minutes of the Joint Council Meeting dated June 8<sup>th</sup>, 2022.

*Carried*

7.6 Tarantism Sponsorship Package 2022

282-22 KOWALCHUK-INGEBERG

**BE IT RESOLVED THAT** the Rural Municipality of Brokenhead sponsors the Tarantism Dance Company for 2022 with a Bronze sponsorship in the amount of \$250.00.

*Carried*

7.7 2022 Manitoba Tourism Conference

283-22 KOWALCHUK-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead authorizes Councillor Sean Michaels to attend the 2022 Manitoba Tourism Conference September 12<sup>th</sup> and 13<sup>th</sup>, 2022 in Winnipeg.

*Carried*

## 8. Correspondence/Reports

8.1 Beausejour & District Chamber of Commerce – Visit from Manitoba Chamber of Commerce

8.2 Brokenhead River Community Hall – Minutes of July 13<sup>th</sup>, 2022 Meeting

8.3 Breaking Barriers Together Association – Request for Support

8.4 Beausejour Brokenhead Fire Committee – Minutes of December 8<sup>th</sup>, 2021 and April 14<sup>th</sup>, 2022 Meetings

8.5 Fire Hall Implementation Committee – Minutes of January 26<sup>th</sup>, 2022 and March 14<sup>th</sup>, 2022 Meetings

284-22 INGEBERG-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead accepts all Minutes, Miscellaneous Correspondence and Reports as presented.

*Carried*

9. In Camera

Nil

10. Adjournment

10.1 Resolution to adjourn the meeting and schedule the next meeting

285-22 MICHAELS-MODRZEJEWSKI

**BE IT RESOLVED THAT** this regular meeting of Council does now adjourn the time being 8:53 p.m., to meet again on September 13<sup>th</sup>, 2022 at 7:00 p.m.

*Carried*

*Brad Safuk*

Reeve

*Sheila Mowat*

Chief Administrative Officer

**RURAL MUNICIPALITY OF BROKENHEAD  
AUGUST 23, 2022 - REGULAR MEETING 7:00 PM  
MINUTES**

Members Present:	Reeve	Brad Saluk
	Councillor	Sean Michaels
		Bruce Modrzejewski
		Luke Ingeberg
		Jack Kowalchuk
	Youth Member	Aaron Linke
	CAO	Sheila Mowat, CMMA
	Exec. Assistant	Kerry Bialek, CMMA

1. Calling the meeting to Order

1.1 Resolution to call the meeting to order

257-22 INGEBERG-MICHAELS  
**BE IT RESOLVED THAT** this meeting of Council is called to order, the time being 7:06 p.m.

*Carried*

2. Adopt Agenda/Adopt and Confirm Minutes

2.1 Resolution to adopt the agenda

258-22 KOWALCHUK-MODRZEJEWSKI  
**BE IT RESOLVED THAT** the agenda is adopted as circulated, with the following changes:       **Additions:**

- 3.5 Brenden Woligroski – Request for Second Dwelling
- 7.5 Joint Council Meeting Minutes of June 8<sup>th</sup>, 2022
- 7.6 Tarantism Sponsorship Package 2022
- 7.7 2022 Manitoba Tourism Conference

*Carried*

2.2 Resolution to adopt the minutes of July 26<sup>th</sup>, 2022 Regular Meeting

259-22 INGEBERG-KOWALCHUK  
**WHEREAS** copies of the minutes of the Regular meeting of July 26<sup>th</sup>, 2022 have been circulated to each member of Council, and;  
**THEREFORE BE IT RESOLVED THAT** Council waive the reading of these minutes and said minutes be adopted, as circulated.

*Carried*

- 2.3 Resolution to adopt the minutes of July 26<sup>th</sup>, 2022 Committee of the Whole Meeting

260-22 INGEBERG-MICHAELS

**WHEREAS** copies of the minutes of the Committee of the Whole meeting of July 26<sup>th</sup>, 2022 have been circulated to each member of Council, and;  
**THEREFORE BE IT RESOLVED THAT** Council waive the reading of these minutes and said minutes be adopted, as circulated.

*Carried*

3. Delegations and Public Hearings

- 3.1 Variation Hearing – File No. V-389-22 – SW ¼ Section 34-12-8EPM

261-22 MODRZEJEWSKI-KOWALCHUK

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead suspends the regular meeting of Council and opens this Variation Hearing to hear File No. V-389-22, the time being 7:08 p.m.

*Carried*

Chief Administrative Officer summarized the application for variation to construct a garage/shop in the front yard area of the property. Mr. & Mrs. Black were present to speak on behalf of the application. No one was in attendance to object.

262-22 KOWALCHUK-MICHAELS

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead do hereby close this Variation Hearing, the time being 7:10 p.m. and return to regular meeting of Council.

*Carried*

263-22 KOWALCHUK-MODRZEJEWSKI

**WHEREAS** the Rural Municipality of Brokenhead Zoning By-Law 1688, as amended; Section 3.3.17(b) requires that detached accessory buildings shall not be located in any required yard, except a required rear yard or as provided for elsewhere herein;

**AND WHEREAS** Kurtis and Kayla Black have made application for variation to permit the construction of a shop/garage in the required front yard on the premises known as Pt. SW ¼ Section 34-12-8EPM – 71015 Road 45E, and;

**THEREFORE BE IT RESOLVED THAT** Application for Variation Order No. V-389-22 for Kurtis and Kayla Black is hereby approved.

*Carried*

3.2 Variation Hearing – File No. V-390-22 – SW ¼ Section 6-14-7EPM

264-22 MICHAELS-INGEBERG

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead suspends the regular meeting of Council and opens this Variation Hearing to hear File No. V-390-22, the time being 7:12 p.m.

*Carried*

Chief Administrative Officer summarized the application, explaining that the variation for site width and site area of the residual property are a condition of a subdivision. Karen Schultz, Myrtle Obie, Orlin Obie, Robert Persona, and Patricia Douglas were in attendance to object to the application stating that they do not wish to have another house in the neighbourhood and that they enjoy the peace and quiet of the empty farmland.

Council discussed the subdivision file and that approval was granted on the condition that the yardsite be reduced to no greater than 10 acres. The design showed a yardsite of 13 acres, causing some confusion.

265-22 KOWALCHUK-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead do hereby close this Variation Hearing, the time being 7:22 p.m. and return to regular meeting of Council.

*Carried*

266-22 INGEBERG-MODRZEJEWSKI

**WHEREAS** the Rural Municipality of Brokenhead Zoning By-Law 1688, as amended; Section 5.3.4, Table VII – “A80 Rural and Agricultural Use and Bulk Table” requires a minimum site area of 80 acres and a site width of 1,200 feet;

**AND WHEREAS** Tyler Golembiski has made application for variation to permit a reduced site width of 1,178.5 feet and site area of 59.12 acres on the residual lot due to subdivision on the premises known as Pt. SW ¼ Section 6-14-7EPM – 78079 Road 36E, and;

**THEREFORE BE IT RESOLVED THAT** Application for Variation Order No. V-390-22 for Tyler Golembiski is hereby approved.

*Defeated*

3.3 Carole Gauthier – Request for Second Dwelling

Ms. Gauthier attended Council to request the placement of a second dwelling unit on the property known as NE ¼ Section 29-13-7EPM, 76102 Road 38E. A building permit was applied for in 2019 for a mobile home, however the mobile home was never moved onto the property. A small dwelling is being constructed on the property without a building permit and a stop work order



had been issued. Council approves the second dwelling unit, meant for staff quarters, and explained that a new building permit needs to be applied for as the one from 2019 is for a completely different building. A variation is also required as the staff quarters are under 600 square feet. Brokenhead River Planning District will prepare the application forms required for the appropriate processes.

267-22 MICHAELS-KOWALCHUK

**WHEREAS** the Council of the Rural Municipality of Brokenhead received application for the placement of a second dwelling unit at 76102 Road 38E, and;

**THEREFORE BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead approves the placement of a second dwelling unit at 76102 Road 38E.

*Carried*

3.4 Doug Kuzmack - Drainage

Mr. Kuzmack attended Council to discuss water being pumped from the Rural Municipality of Springfield into the Rural Municipality of Brokenhead and flooding his mother's property in Section 30-12-7EPM. The Province stated that the municipality should contact Springfield regarding this issue. Water should not be pumped if it floods someone else. The trap on the culvert may not be working correctly.

A culvert was also replaced in Mr. Kuzmack's driveway in 2021 and the municipality told him that it would be touched up in the spring. The driveway is eroding and riprap or other aggregate is needed to shore it up and prevent erosion.

Administration has been instructed to contact the RM of Springfield as to whether they have by-laws or policies regarding drainage into other properties, and if a by-law officer is present to enforce it.

3.5 Brenden Woligroski – Request for Second Dwelling

Mr. Woligroski attended Council to ask permission to have a second dwelling on his property. He currently lives in a mobile home and would like to continue doing so until the new house is built, expected to be finished in 2023. At the time of finishing, the mobile home will be sold, returning the property to having a single dwelling. Council approved the request.

4. Financial Reports/Payment of Accounts

4.1 Approval of Accounts to August 23<sup>rd</sup>, 2022

268-22 KOWALCHUK-INGEBERG

**WHEREAS** the Finance Committee has reviewed and approved payment of accounts listed in the invoice registers to August 23<sup>rd</sup>, 2022, and;

**THEREFORE BE IT RESOLVED THAT** the following be approved for payment:

<u>Payroll</u>	Cheques #20220867-20220908	\$ 58,297.10
	Cheques #20220914-20220950	\$ 60,500.78
	Cheques #20220960-20220963	\$ 1,139.95
	Cheques #20221041-20221069	\$ 40,321.57
<u>Accounts for Payment</u>		
General	Cheques #20220964-20221040	\$518,130.30
General	Cheques #20221070-20221093	\$104,095.17
Recreation	Cheques #20221094-20221098	\$ 662.59
Recreation	Cheques #20220951-20220959	\$ 2,198.40
Recreation	Cheques #20220909-20220913	\$ 1,023.48
<u>Visa</u>		\$ 42,693.77
<u>July Bank Statement</u>	Western Financial Group	\$ 1,337.20
	Meridian OneCap	\$ 1,227.65
	Parking Lot Loan	\$ 17,177.51
	Garson Arena Loan	\$ 22,706.61
	Manitoba Hydro	<u>\$ 5,505.66</u>
		<u>\$877,017.74</u>

*Carried*

4.2 Financial Statement for Period Ending July 31<sup>st</sup>, 2022

269-22 INGBERG-KOWALCHUK

**WHEREAS** the Financial Statement for the period ending July 31<sup>st</sup>, 2022 has been prepared and presented to all members of Council, and;

**THEREFORE BE IT RESOLVED THAT** Council is in agreement to accept the Financial Statement for the period ending July 31<sup>st</sup>, 2022.

*Carried*

4.3 Transfer of Funds – Musical Play Equipment

270-22 MICHAELS-INGEBERG

**WHEREAS** the Brokenhead River Recreation Commission has established a reserve fund for the programming and equipment for recreational activities, and;

**WHEREAS** the Brokenhead River Recreation Commission has purchased musical play equipment, and;

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead authorizes the transfer of \$3,865.14 from the Brokenhead River Recreation Commission reserve fund.

*Carried*

## 4.4 Added Taxes

271-22 MICHAELS-KOWALCHUK

**BE IT RESOLVED THAT** Council is in agreement to Add Taxes to the Roll, as per recommendation of the Provincial Assessor, for the tax year 2022.

<u>Roll</u>	<u>Year</u>	<u>Amount</u>
8843.000	2022	\$ 1,133.63
8600.000	2022	\$ 204.28
8996.120	2022	\$ 2,223.04
8996.210	2022	\$ 171.07
8996.270	2022	\$ 2,612.19
8996.340	2022	\$ 1,169.92
9000.260	2022	\$ 484.21
9000.355	2022	\$ 71.26
9000.415	2022	\$ 1,958.08
9000.420	2022	\$ 2,182.25
9000.425	2022	\$ 2,129.16
9000.505	2022	\$ 522.44
9001.571	2022	\$ 1,484.07
9001.804	2022	\$ 1,968.90
9001.805	2022	\$ 1,643.90
9001.814	2022	\$ 938.22
9001.815	2022	\$ 1,251.02
9002.390	2022	\$ 825.14
10405.000	2022	\$ 325.81
10410.000	2022	\$ 1,794.37
15175.000	2022	\$ 2,533.61
15802.000	2022	\$ 183.59
22811.000	2022	\$ 2,881.90
22812.000	2022	\$ 2,371.26
22813.000	2022	\$ 2,321.23
22814.000	2022	\$ 2,374.33
22815.000	2022	\$ 1,646.68
22816.000	2022	\$ 1,580.92
22817.000	2022	\$ 2,434.97
22818.000	2022	\$ 2,297.88
22823.000	2022	\$ 2,847.92
22824.000	2022	\$ 2,558.16
22826.000	2022	\$ 2,622.81
22829.000	2022	\$ 111.38
22832.000	2022	\$ 174.15
22833.000	2022	\$ 2,329.48
22835.000	2022	\$ 1,451.57
22980.000	2022	\$ 295.20
35920.000	2022	\$ 65.98
36040.000	2022	\$ 388.64

36050.000	2022	\$ 456.60
36060.000	2022	\$ 366.23
36070.000	2022	\$ 1,696.86
36080.000	2022	\$ 391.95
36309.000	2022	\$ 189.95
36700.000	2022	\$14,769.60
43600.000	2022	\$ 407.16
43700.000	2022	\$ 326.29
45801.000	2022	\$ 352.54
45801.100	2022	\$ 2,790.82
48410.000	2022	\$ 727.36
51750.000	2022	\$ 356.87
58450.000	2022	\$ 901.29
73300.000	2022	\$ 380.05
78700.000	2022	\$ 2,632.50
81050.000	2022	\$ 128.00
86550.000	2022	\$ 624.68
91035.000	2022	\$ 262.34
91055.000	2022	\$ 255.47
91402.000	2022	\$ 439.43
92400.000	2022	\$ 447.87
98000.000	2022	\$ 389.57
125700.000	2022	\$ 3,597.49
129700.000	2022	\$ 1,637.45
171950.000	2022	\$ 202.95
172435.000	2022	\$ 332.54
173100.000	2022	\$ 597.25
173579.000	2022	\$ 285.03
173585.000	2022	\$ 458.43
177050.000	2022	\$ 357.61
181600.000	2022	\$ 786.48
1847600.00	2022	\$ 60.01
210200.000	2022	\$ 166.27
211300.000	2022	\$ 383.74
216000.000	2022	\$ 124.57
220125.000	2022	\$ 250.46
227700.000	2022	\$ 193.45
259650.000	2022	\$ 321.45
287700.000	2022	\$ 616.25
289950.000	2022	\$ 567.69
290408.000	2022	\$ 3,869.57
290410.000	2022	\$ 4,381.34
290442.000	2022	\$ 3,355.22
290448.000	2022	\$ 116.39
291120.000	2022	\$ 4,150.93
291170.000	2022	\$ 4,203.19

293246.000	2022	\$ 285.03
394420.000	2022	\$ 705.46
395500.000	2022	\$ 374.24
396350.000	2022	\$ 2,374.61
398600.000	2022	\$ 263.92
411815.000	2022	\$ 187.65
417425.000	2022	\$ 1,703.87
424510.000	2022	\$ 1,080.74
447900.000	2022	\$ 1,254.15
448000.000	2022	\$ 44.08
448100.000	2022	\$ 103.46
448200.000	2022	\$ 27.44
449000.000	2022	\$ 3,823.14
460000.000	2022	\$ 372.13
466200.000	2022	\$ 305.36
470100.000	2022	\$ 919.23
479400.000	2022	\$ 249.80
481100.000	2022	\$ 209.02
		<u>\$133,157.14</u>

*Carried*

4.5 Canceled Taxes

272-22 INGBERG-MICHAELS

**BE IT RESOLVED THAT** Council is in agreement to Cancel Taxes to the Roll, as per recommendation of the Provincial Assessor, for the tax year 2022.

<u>Roll</u>	<u>Year</u>	<u>Amount</u>
9000.350	2022	\$ 71.26
9000.500	2022	\$ 130.72
9000.530	2022	\$ 101.89
9001.814	2022	\$ 88.48
9001.815	2022	\$ 88.48
9002.500	2022	\$ 117.99
10400.000	2022	\$ 157.69
10500.000	2022	\$1,622.82
21330.000	2022	\$ 559.76
43800.000	2022	\$ 63.71
43810.000	2022	\$ 285.93
83850.000	2022	\$ 80.76
86500.000	2022	\$ 307.23
88800.000	2022	\$1,571.38
91400.000	2022	\$ 91.58
172300.000	2022	\$ 330.69
259600.000	2022	\$ 171.36
269400.000	2022	\$ 439.17
289900.000	2022	\$ 148.84

394400.000	2022	\$ 535.75
396300.000	2022	\$ 389.81
401403.000	2022	\$ 215.09
417400.000	2022	\$1,440.21
447600.000	2022	\$ 557.14
447700.000	2022	\$ 684.08
479900.000	2022	\$ 216.54
485100.000	2022	\$ 879.65
		<u>\$11,348.01</u>

*Carried*

5. By-Laws

5.1 By-Law No. 2232-21 – Zoning By-Law – 2<sup>nd</sup> & 3<sup>rd</sup> Reading

273-22 INGEBERG-MICHAELS

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead gives second reading to By-Law No. 2232-21, as amended, being a by-law of the Rural Municipality of Brokenhead to regulate the use and development of land.

*Carried*

274-22 KOWALCHUK-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead gives third reading to By-Law No. 2232-21, being a by-law of the Rural Municipality of Brokenhead to regulate the use and development of land.

Councillor	Yes	No	Abstain	Reason
Modrzejewski, Bruce	X			
Michaels, Sean	X			
Ingeberg, Luke	X			
Kowalchuk, Jack	X			
Saluk, Brad	X			

*Carried*

5.2 By-Law No. 2242-22 – Derelict Vehicles & Unsightly Property  
By-Law – 2<sup>nd</sup> & 3<sup>rd</sup> Reading

275-22 MODRZEJEWSKI-INGEBERG

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead gives second reading to By-Law No. 2242-22, being a by-law of the Rural Municipality of Brokenhead to establish a minimum standard to regulate nuisances, derelict and unsightly property.

*Carried*

276-22 INGEBERG-KOWALCHUK  
**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead gives third reading to By-Law No. 2242-22, being a by-law of the Rural Municipality of Brokenhead to establish a minimum standard to regulate nuisances, derelict and unsightly property.

Councillor	Yes	No	Abstain	Reason
Modrzejewski, Bruce	X			
Michaels, Sean	X			
Ingeberg, Luke	X			
Kowalchuk, Jack	X			
Saluk, Brad	X			

*Carried*

6. Unfinished Business

Nil

7. New Business

7.1 Application for Approval of Subdivision File No. 4110-21-7605 – Revision of Design – Parcel L Plan 52759 and Lot 24 Plan 61799 in Pt. NE ¼ Section 11-13-6EPM

277-22 MODRZEJEWSKI-INGEBERG  
**WHEREAS** Subdivision File No. 4110-21-7605 for Parcel L Plan 52759 and Lot 24 Plan 61799 in NE ¼ Section 11-13-6EPM has been revised, and;  
**THEREFORE BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead approves the new plan, received from Community Planning Branch August 3<sup>rd</sup>, 2022, subject to the following conditions:

1. Applicant/owner to provide written confirmation from the Municipality of the following:
  - a. Taxes on the land to be subdivided/consolidated for the current year, plus any arrears have been paid or arrangements satisfactory to Council have been made;
  - b. A digital copy (AutoCAD) of the survey plan of subdivision has been provided to the Rural Municipality of Brokenhead if required, and;
  - c. A Development Agreement has been entered into to address the following:
    - i. Municipal Services (ex: sewer and water, waste pick-up, access, connection to services, drainage)
    - ii. Municipal Development Standards (ex: landscaping, parking, timing of construction, land/building use) and

- iii. Outlines the amounts owing for development and administration fees due and payable before the agreement will be released.
- d. Applicant/owner responsible for all consultant engineer and legal fees.
- 2. Applicant/owner submits written confirmation from Manitoba Hydro for any Easement agreements required.
- 3. Applicant/owner obtains conditional use orders, if required.
- 4. Applicant/owner obtains all variances, if required.

*Carried*

7.2 Manitoba Association of Regional Recyclers Forum

278-22 INGEBERG-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead authorizes Councillor Sean Michaels and Councillor Jack Kowalchuk to attend the 2022 MARR Manitoba Community Recycling & Waste Reduction Forum taking place October 11<sup>th</sup> and 12<sup>th</sup>, 2022 in Winnipeg.

*Carried*

7.3 Appointment of Auditor

279-22 KOWALCHUK-INGEBERG

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead approves and accepts the proposal from The Exchange Chartered Accountants to prepare the Municipal Audit for the 3-year period, 2022-2024 inclusive at a price of up to \$16,445.00 plus 5% administration fee each year and an overall increase of 3% each year to accommodate for inflation and increased staffing costs, with the following conditions:

- That any deviations from the contract price be approved in writing by the Municipality.

*Carried*

7.4 Appointment of Board of Revision

280-22 MODRZEJEWSKI-INGEBERG

**WHEREAS** the Board of Revision will be held on October 19<sup>th</sup>, 2022 at 10:00 a.m. at the Rural Municipality of Brokenhead's Council Chambers, and; **WHEREAS** *The Municipal Assessment Act, Section 35(1)* requires that council shall each year by resolution appoint a Board of Revision consisting of no less than three members, to sit annually to hear applications to review assessment rolls made by the Provincial Municipal Assessor, and; **WHEREAS** *The Municipal Assessment Act, Section 35(2)* requires that council shall appoint a member of a board appointed to serve as the presiding officer or chair of the board, and;



**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead be appointed to sit as the Board of Revision for the Rural Municipality of Brokenhead for 2022, and;  
**FURTHER BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead appoints Brad Saluk as Chair of the Board of Revision for the Rural Municipality of Brokenhead for 2022, and;  
**FURTHER BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead appoints Michelle Ramsden as the Secretary of the Board of Revision for the Rural Municipality of Brokenhead for 2022.

*Carried*

7.5 Joint Council Meeting Minutes of June 8<sup>th</sup>, 2022

281-22 INGEBERG-MICHAELS

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead approves the minutes of the Joint Council Meeting dated June 8<sup>th</sup>, 2022.

*Carried*

7.6 Tarantism Sponsorship Package 2022

282-22 KOWALCHUK-INGEBERG

**BE IT RESOLVED THAT** the Rural Municipality of Brokenhead sponsors the Tarantism Dance Company for 2022 with a Bronze sponsorship in the amount of \$250.00.

*Carried*

7.7 2022 Manitoba Tourism Conference

283-22 KOWALCHUK-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead authorizes Councillor Sean Michaels to attend the 2022 Manitoba Tourism Conference September 12<sup>th</sup> and 13<sup>th</sup>, 2022 in Winnipeg.

*Carried*

## 8. Correspondence/Reports

8.1 Beausejour & District Chamber of Commerce – Visit from Manitoba Chamber of Commerce

8.2 Brokenhead River Community Hall – Minutes of July 13<sup>th</sup>, 2022 Meeting

8.3 Breaking Barriers Together Association – Request for Support

8.4 Beausejour Brokenhead Fire Committee – Minutes of December 8<sup>th</sup>, 2021 and April 14<sup>th</sup>, 2022 Meetings

8.5 Fire Hall Implementation Committee – Minutes of January 26<sup>th</sup>, 2022 and March 14<sup>th</sup>, 2022 Meetings

284-22 INGEBERG-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead accepts all Minutes, Miscellaneous Correspondence and Reports as presented.

*Carried*

9. In Camera

Nil

10. Adjournment

10.1 Resolution to adjourn the meeting and schedule the next meeting

285-22 MICHAELS-MODRZEJEWSKI

**BE IT RESOLVED THAT** this regular meeting of Council does now adjourn the time being 8:53 p.m., to meet again on September 13<sup>th</sup>, 2022 at 7:00 p.m.

*Carried*

*Brad Safuk*

Reeve

*Sheila Mowat*

Chief Administrative Officer

**RURAL MUNICIPALITY OF BROKENHEAD  
AUGUST 23, 2022 - REGULAR MEETING 7:00 PM  
MINUTES**

Members Present:	Reeve	Brad Saluk
	Councillor	Sean Michaels Bruce Modrzejewski Luke Ingeberg Jack Kowalchuk
	Youth Member	Aaron Linke
	CAO	Sheila Mowat, CMMA
	Exec. Assistant	Kerry Bialek, CMMA

1. Calling the meeting to Order

1.1 Resolution to call the meeting to order

257-22 INGEBERG-MICHAELS  
**BE IT RESOLVED THAT** this meeting of Council is called to order, the time being 7:06 p.m.

*Carried*

2. Adopt Agenda/Adopt and Confirm Minutes

2.1 Resolution to adopt the agenda

258-22 KOWALCHUK-MODRZEJEWSKI  
**BE IT RESOLVED THAT** the agenda is adopted as circulated, with the following changes:       **Additions:**

- 3.5 Brenden Woligroski – Request for Second Dwelling
- 7.5 Joint Council Meeting Minutes of June 8<sup>th</sup>, 2022
- 7.6 Tarantism Sponsorship Package 2022
- 7.7 2022 Manitoba Tourism Conference

*Carried*

2.2 Resolution to adopt the minutes of July 26<sup>th</sup>, 2022 Regular Meeting

259-22 INGEBERG-KOWALCHUK  
**WHEREAS** copies of the minutes of the Regular meeting of July 26<sup>th</sup>, 2022 have been circulated to each member of Council, and;  
**THEREFORE BE IT RESOLVED THAT** Council waive the reading of these minutes and said minutes be adopted, as circulated.

*Carried*

- 2.3 Resolution to adopt the minutes of July 26<sup>th</sup>, 2022 Committee of the Whole Meeting

260-22 INGEBERG-MICHAELS

**WHEREAS** copies of the minutes of the Committee of the Whole meeting of July 26<sup>th</sup>, 2022 have been circulated to each member of Council, and;  
**THEREFORE BE IT RESOLVED THAT** Council waive the reading of these minutes and said minutes be adopted, as circulated.

*Carried*

3. Delegations and Public Hearings

- 3.1 Variation Hearing – File No. V-389-22 – SW ¼ Section 34-12-8EPM

261-22 MODRZEJEWSKI-KOWALCHUK

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead suspends the regular meeting of Council and opens this Variation Hearing to hear File No. V-389-22, the time being 7:08 p.m.

*Carried*

Chief Administrative Officer summarized the application for variation to construct a garage/shop in the front yard area of the property. Mr. & Mrs. Black were present to speak on behalf of the application. No one was in attendance to object.

262-22 KOWALCHUK-MICHAELS

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead do hereby close this Variation Hearing, the time being 7:10 p.m. and return to regular meeting of Council.

*Carried*

263-22 KOWALCHUK-MODRZEJEWSKI

**WHEREAS** the Rural Municipality of Brokenhead Zoning By-Law 1688, as amended; Section 3.3.17(b) requires that detached accessory buildings shall not be located in any required yard, except a required rear yard or as provided for elsewhere herein;

**AND WHEREAS** Kurtis and Kayla Black have made application for variation to permit the construction of a shop/garage in the required front yard on the premises known as Pt. SW ¼ Section 34-12-8EPM – 71015 Road 45E, and;

**THEREFORE BE IT RESOLVED THAT** Application for Variation Order No. V-389-22 for Kurtis and Kayla Black is hereby approved.

*Carried*

3.2 Variation Hearing – File No. V-390-22 – SW ¼ Section 6-14-7EPM

264-22 MICHAELS-INGEBERG

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead suspends the regular meeting of Council and opens this Variation Hearing to hear File No. V-390-22, the time being 7:12 p.m.

*Carried*

Chief Administrative Officer summarized the application, explaining that the variation for site width and site area of the residual property are a condition of a subdivision. Karen Schultz, Myrtle Obie, Orlin Obie, Robert Persona, and Patricia Douglas were in attendance to object to the application stating that they do not wish to have another house in the neighbourhood and that they enjoy the peace and quiet of the empty farmland.

Council discussed the subdivision file and that approval was granted on the condition that the yardsite be reduced to no greater than 10 acres. The design showed a yardsite of 13 acres, causing some confusion.

265-22 KOWALCHUK-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead do hereby close this Variation Hearing, the time being 7:22 p.m. and return to regular meeting of Council.

*Carried*

266-22 INGEBERG-MODRZEJEWSKI

**WHEREAS** the Rural Municipality of Brokenhead Zoning By-Law 1688, as amended; Section 5.3.4, Table VII – “A80 Rural and Agricultural Use and Bulk Table” requires a minimum site area of 80 acres and a site width of 1,200 feet;

**AND WHEREAS** Tyler Golembiski has made application for variation to permit a reduced site width of 1,178.5 feet and site area of 59.12 acres on the residual lot due to subdivision on the premises known as Pt. SW ¼ Section 6-14-7EPM – 78079 Road 36E, and;

**THEREFORE BE IT RESOLVED THAT** Application for Variation Order No. V-390-22 for Tyler Golembiski is hereby approved.

*Defeated*

3.3 Carole Gauthier – Request for Second Dwelling

Ms. Gauthier attended Council to request the placement of a second dwelling unit on the property known as NE ¼ Section 29-13-7EPM, 76102 Road 38E. A building permit was applied for in 2019 for a mobile home, however the mobile home was never moved onto the property. A small dwelling is being constructed on the property without a building permit and a stop work order

had been issued. Council approves the second dwelling unit, meant for staff quarters, and explained that a new building permit needs to be applied for as the one from 2019 is for a completely different building. A variation is also required as the staff quarters are under 600 square feet. Brokenhead River Planning District will prepare the application forms required for the appropriate processes.

267-22 MICHAELS-KOWALCHUK

**WHEREAS** the Council of the Rural Municipality of Brokenhead received application for the placement of a second dwelling unit at 76102 Road 38E, and;

**THEREFORE BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead approves the placement of a second dwelling unit at 76102 Road 38E.

*Carried*

3.4 Doug Kuzmack - Drainage

Mr. Kuzmack attended Council to discuss water being pumped from the Rural Municipality of Springfield into the Rural Municipality of Brokenhead and flooding his mother's property in Section 30-12-7EPM. The Province stated that the municipality should contact Springfield regarding this issue. Water should not be pumped if it floods someone else. The trap on the culvert may not be working correctly.

A culvert was also replaced in Mr. Kuzmack's driveway in 2021 and the municipality told him that it would be touched up in the spring. The driveway is eroding and riprap or other aggregate is needed to shore it up and prevent erosion.

Administration has been instructed to contact the RM of Springfield as to whether they have by-laws or policies regarding drainage into other properties, and if a by-law officer is present to enforce it.

3.5 Brenden Woligroski – Request for Second Dwelling

Mr. Woligroski attended Council to ask permission to have a second dwelling on his property. He currently lives in a mobile home and would like to continue doing so until the new house is built, expected to be finished in 2023. At the time of finishing, the mobile home will be sold, returning the property to having a single dwelling. Council approved the request.

4. Financial Reports/Payment of Accounts

4.1 Approval of Accounts to August 23<sup>rd</sup>, 2022

268-22 KOWALCHUK-INGEBERG

**WHEREAS** the Finance Committee has reviewed and approved payment of accounts listed in the invoice registers to August 23<sup>rd</sup>, 2022, and;

**THEREFORE BE IT RESOLVED THAT** the following be approved for payment:

<u>Payroll</u>	Cheques #20220867-20220908	\$ 58,297.10
	Cheques #20220914-20220950	\$ 60,500.78
	Cheques #20220960-20220963	\$ 1,139.95
	Cheques #20221041-20221069	\$ 40,321.57
<u>Accounts for Payment</u>		
General	Cheques #20220964-20221040	\$518,130.30
General	Cheques #20221070-20221093	\$104,095.17
Recreation	Cheques #20221094-20221098	\$ 662.59
Recreation	Cheques #20220951-20220959	\$ 2,198.40
Recreation	Cheques #20220909-20220913	\$ 1,023.48
<u>Visa</u>		\$ 42,693.77
<u>July Bank Statement</u>	Western Financial Group	\$ 1,337.20
	Meridian OneCap	\$ 1,227.65
	Parking Lot Loan	\$ 17,177.51
	Garson Arena Loan	\$ 22,706.61
	Manitoba Hydro	<u>\$ 5,505.66</u>
		<u>\$877,017.74</u>

*Carried*

4.2 Financial Statement for Period Ending July 31<sup>st</sup>, 2022

269-22 INGBERG-KOWALCHUK

**WHEREAS** the Financial Statement for the period ending July 31<sup>st</sup>, 2022 has been prepared and presented to all members of Council, and;

**THEREFORE BE IT RESOLVED THAT** Council is in agreement to accept the Financial Statement for the period ending July 31<sup>st</sup>, 2022.

*Carried*

4.3 Transfer of Funds – Musical Play Equipment

270-22 MICHAELS-INGEBERG

**WHEREAS** the Brokenhead River Recreation Commission has established a reserve fund for the programming and equipment for recreational activities, and;

**WHEREAS** the Brokenhead River Recreation Commission has purchased musical play equipment, and;

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead authorizes the transfer of \$3,865.14 from the Brokenhead River Recreation Commission reserve fund.

*Carried*

## 4.4 Added Taxes

271-22 MICHAELS-KOWALCHUK

**BE IT RESOLVED THAT** Council is in agreement to Add Taxes to the Roll, as per recommendation of the Provincial Assessor, for the tax year 2022.

<u>Roll</u>	<u>Year</u>	<u>Amount</u>
8843.000	2022	\$ 1,133.63
8600.000	2022	\$ 204.28
8996.120	2022	\$ 2,223.04
8996.210	2022	\$ 171.07
8996.270	2022	\$ 2,612.19
8996.340	2022	\$ 1,169.92
9000.260	2022	\$ 484.21
9000.355	2022	\$ 71.26
9000.415	2022	\$ 1,958.08
9000.420	2022	\$ 2,182.25
9000.425	2022	\$ 2,129.16
9000.505	2022	\$ 522.44
9001.571	2022	\$ 1,484.07
9001.804	2022	\$ 1,968.90
9001.805	2022	\$ 1,643.90
9001.814	2022	\$ 938.22
9001.815	2022	\$ 1,251.02
9002.390	2022	\$ 825.14
10405.000	2022	\$ 325.81
10410.000	2022	\$ 1,794.37
15175.000	2022	\$ 2,533.61
15802.000	2022	\$ 183.59
22811.000	2022	\$ 2,881.90
22812.000	2022	\$ 2,371.26
22813.000	2022	\$ 2,321.23
22814.000	2022	\$ 2,374.33
22815.000	2022	\$ 1,646.68
22816.000	2022	\$ 1,580.92
22817.000	2022	\$ 2,434.97
22818.000	2022	\$ 2,297.88
22823.000	2022	\$ 2,847.92
22824.000	2022	\$ 2,558.16
22826.000	2022	\$ 2,622.81
22829.000	2022	\$ 111.38
22832.000	2022	\$ 174.15
22833.000	2022	\$ 2,329.48
22835.000	2022	\$ 1,451.57
22980.000	2022	\$ 295.20
35920.000	2022	\$ 65.98
36040.000	2022	\$ 388.64



36050.000	2022	\$ 456.60
36060.000	2022	\$ 366.23
36070.000	2022	\$ 1,696.86
36080.000	2022	\$ 391.95
36309.000	2022	\$ 189.95
36700.000	2022	\$14,769.60
43600.000	2022	\$ 407.16
43700.000	2022	\$ 326.29
45801.000	2022	\$ 352.54
45801.100	2022	\$ 2,790.82
48410.000	2022	\$ 727.36
51750.000	2022	\$ 356.87
58450.000	2022	\$ 901.29
73300.000	2022	\$ 380.05
78700.000	2022	\$ 2,632.50
81050.000	2022	\$ 128.00
86550.000	2022	\$ 624.68
91035.000	2022	\$ 262.34
91055.000	2022	\$ 255.47
91402.000	2022	\$ 439.43
92400.000	2022	\$ 447.87
98000.000	2022	\$ 389.57
125700.000	2022	\$ 3,597.49
129700.000	2022	\$ 1,637.45
171950.000	2022	\$ 202.95
172435.000	2022	\$ 332.54
173100.000	2022	\$ 597.25
173579.000	2022	\$ 285.03
173585.000	2022	\$ 458.43
177050.000	2022	\$ 357.61
181600.000	2022	\$ 786.48
1847600.00	2022	\$ 60.01
210200.000	2022	\$ 166.27
211300.000	2022	\$ 383.74
216000.000	2022	\$ 124.57
220125.000	2022	\$ 250.46
227700.000	2022	\$ 193.45
259650.000	2022	\$ 321.45
287700.000	2022	\$ 616.25
289950.000	2022	\$ 567.69
290408.000	2022	\$ 3,869.57
290410.000	2022	\$ 4,381.34
290442.000	2022	\$ 3,355.22
290448.000	2022	\$ 116.39
291120.000	2022	\$ 4,150.93
291170.000	2022	\$ 4,203.19

293246.000	2022	\$ 285.03
394420.000	2022	\$ 705.46
395500.000	2022	\$ 374.24
396350.000	2022	\$ 2,374.61
398600.000	2022	\$ 263.92
411815.000	2022	\$ 187.65
417425.000	2022	\$ 1,703.87
424510.000	2022	\$ 1,080.74
447900.000	2022	\$ 1,254.15
448000.000	2022	\$ 44.08
448100.000	2022	\$ 103.46
448200.000	2022	\$ 27.44
449000.000	2022	\$ 3,823.14
460000.000	2022	\$ 372.13
466200.000	2022	\$ 305.36
470100.000	2022	\$ 919.23
479400.000	2022	\$ 249.80
481100.000	2022	\$ 209.02
		<u>\$133,157.14</u>

*Carried*

4.5 Cancelled Taxes

272-22 INGERBERG-MICHAELS

**BE IT RESOLVED THAT** Council is in agreement to Cancel Taxes to the Roll, as per recommendation of the Provincial Assessor, for the tax year 2022.

<u>Roll</u>	<u>Year</u>	<u>Amount</u>
9000.350	2022	\$ 71.26
9000.500	2022	\$ 130.72
9000.530	2022	\$ 101.89
9001.814	2022	\$ 88.48
9001.815	2022	\$ 88.48
9002.500	2022	\$ 117.99
10400.000	2022	\$ 157.69
10500.000	2022	\$1,622.82
21330.000	2022	\$ 559.76
43800.000	2022	\$ 63.71
43810.000	2022	\$ 285.93
83850.000	2022	\$ 80.76
86500.000	2022	\$ 307.23
88800.000	2022	\$1,571.38
91400.000	2022	\$ 91.58
172300.000	2022	\$ 330.69
259600.000	2022	\$ 171.36
269400.000	2022	\$ 439.17
289900.000	2022	\$ 148.84

394400.000	2022	\$ 535.75
396300.000	2022	\$ 389.81
401403.000	2022	\$ 215.09
417400.000	2022	\$1,440.21
447600.000	2022	\$ 557.14
447700.000	2022	\$ 684.08
479900.000	2022	\$ 216.54
485100.000	2022	\$ 879.65
		<u>\$11,348.01</u>

*Carried*

5. By-Laws

5.1 By-Law No. 2232-21 – Zoning By-Law – 2<sup>nd</sup> & 3<sup>rd</sup> Reading

273-22 INGEBERG-MICHAELS

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead gives second reading to By-Law No. 2232-21, as amended, being a by-law of the Rural Municipality of Brokenhead to regulate the use and development of land.

*Carried*

274-22 KOWALCHUK-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead gives third reading to By-Law No. 2232-21, being a by-law of the Rural Municipality of Brokenhead to regulate the use and development of land.

Councillor	Yes	No	Abstain	Reason
Modrzejewski, Bruce	X			
Michaels, Sean	X			
Ingeberg, Luke	X			
Kowalchuk, Jack	X			
Saluk, Brad	X			

*Carried*

5.2 By-Law No. 2242-22 – Derelict Vehicles & Unsightly Property  
By-Law – 2<sup>nd</sup> & 3<sup>rd</sup> Reading

275-22 MODRZEJEWSKI-INGEBERG

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead gives second reading to By-Law No. 2242-22, being a by-law of the Rural Municipality of Brokenhead to establish a minimum standard to regulate nuisances, derelict and unsightly property.

*Carried*

276-22 INGEBERG-KOWALCHUK  
**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead gives third reading to By-Law No. 2242-22, being a by-law of the Rural Municipality of Brokenhead to establish a minimum standard to regulate nuisances, derelict and unsightly property.

Councillor	Yes	No	Abstain	Reason
Modrzejewski, Bruce	X			
Michaels, Sean	X			
Ingeberg, Luke	X			
Kowalchuk, Jack	X			
Saluk, Brad	X			

*Carried*

6. Unfinished Business

Nil

7. New Business

7.1 Application for Approval of Subdivision File No. 4110-21-7605 – Revision of Design – Parcel L Plan 52759 and Lot 24 Plan 61799 in Pt. NE ¼ Section 11-13-6EPM

277-22 MODRZEJEWSKI-INGEBERG  
**WHEREAS** Subdivision File No. 4110-21-7605 for Parcel L Plan 52759 and Lot 24 Plan 61799 in NE ¼ Section 11-13-6EPM has been revised, and;  
**THEREFORE BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead approves the new plan, received from Community Planning Branch August 3<sup>rd</sup>, 2022, subject to the following conditions:

1. Applicant/owner to provide written confirmation from the Municipality of the following:
  - a. Taxes on the land to be subdivided/consolidated for the current year, plus any arrears have been paid or arrangements satisfactory to Council have been made;
  - b. A digital copy (AutoCAD) of the survey plan of subdivision has been provided to the Rural Municipality of Brokenhead if required, and;
  - c. A Development Agreement has been entered into to address the following:
    - i. Municipal Services (ex: sewer and water, waste pick-up, access, connection to services, drainage)
    - ii. Municipal Development Standards (ex: landscaping, parking, timing of construction, land/building use) and

- iii. Outlines the amounts owing for development and administration fees due and payable before the agreement will be released.
- d. Applicant/owner responsible for all consultant engineer and legal fees.
2. Applicant/owner submits written confirmation from Manitoba Hydro for any Easement agreements required.
3. Applicant/owner obtains conditional use orders, if required.
4. Applicant/owner obtains all variances, if required.

*Carried*

7.2 Manitoba Association of Regional Recyclers Forum

278-22 INGEBERG-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead authorizes Councillor Sean Michaels and Councillor Jack Kowalchuk to attend the 2022 MARR Manitoba Community Recycling & Waste Reduction Forum taking place October 11<sup>th</sup> and 12<sup>th</sup>, 2022 in Winnipeg.

*Carried*

7.3 Appointment of Auditor

279-22 KOWALCHUK-INGEBERG

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead approves and accepts the proposal from The Exchange Chartered Accountants to prepare the Municipal Audit for the 3-year period, 2022-2024 inclusive at a price of up to \$16,445.00 plus 5% administration fee each year and an overall increase of 3% each year to accommodate for inflation and increased staffing costs, with the following conditions:

- That any deviations from the contract price be approved in writing by the Municipality.

*Carried*

7.4 Appointment of Board of Revision

280-22 MODRZEJEWSKI-INGEBERG

**WHEREAS** the Board of Revision will be held on October 19<sup>th</sup>, 2022 at 10:00 a.m. at the Rural Municipality of Brokenhead's Council Chambers, and; **WHEREAS** *The Municipal Assessment Act, Section 35(1)* requires that council shall each year by resolution appoint a Board of Revision consisting of no less than three members, to sit annually to hear applications to review assessment rolls made by the Provincial Municipal Assessor, and; **WHEREAS** *The Municipal Assessment Act, Section 35(2)* requires that council shall appoint a member of a board appointed to serve as the presiding officer or chair of the board, and;

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead be appointed to sit as the Board of Revision for the Rural Municipality of Brokenhead for 2022, and;  
**FURTHER BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead appoints Brad Saluk as Chair of the Board of Revision for the Rural Municipality of Brokenhead for 2022, and;  
**FURTHER BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead appoints Michelle Ramsden as the Secretary of the Board of Revision for the Rural Municipality of Brokenhead for 2022.

*Carried*

7.5 Joint Council Meeting Minutes of June 8<sup>th</sup>, 2022

281-22 INGEBERG-MICHAELS

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead approves the minutes of the Joint Council Meeting dated June 8<sup>th</sup>, 2022.

*Carried*

7.6 Tarantism Sponsorship Package 2022

282-22 KOWALCHUK-INGEBERG

**BE IT RESOLVED THAT** the Rural Municipality of Brokenhead sponsors the Tarantism Dance Company for 2022 with a Bronze sponsorship in the amount of \$250.00.

*Carried*

7.7 2022 Manitoba Tourism Conference

283-22 KOWALCHUK-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead authorizes Councillor Sean Michaels to attend the 2022 Manitoba Tourism Conference September 12<sup>th</sup> and 13<sup>th</sup>, 2022 in Winnipeg.

*Carried*

## 8. Correspondence/Reports

8.1 Beausejour & District Chamber of Commerce – Visit from Manitoba Chamber of Commerce

8.2 Brokenhead River Community Hall – Minutes of July 13<sup>th</sup>, 2022 Meeting

8.3 Breaking Barriers Together Association – Request for Support

8.4 Beausejour Brokenhead Fire Committee – Minutes of December 8<sup>th</sup>, 2021 and April 14<sup>th</sup>, 2022 Meetings

8.5 Fire Hall Implementation Committee – Minutes of January 26<sup>th</sup>, 2022 and March 14<sup>th</sup>, 2022 Meetings

284-22 INGEBERG-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead accepts all Minutes, Miscellaneous Correspondence and Reports as presented.

*Carried*

9. In Camera

Nil

10. Adjournment

10.1 Resolution to adjourn the meeting and schedule the next meeting

285-22 MICHAELS-MODRZEJEWSKI

**BE IT RESOLVED THAT** this regular meeting of Council does now adjourn the time being 8:53 p.m., to meet again on September 13<sup>th</sup>, 2022 at 7:00 p.m.

*Carried*

*Brad Safuk*

Reeve

*Sheila Mowat*

Chief Administrative Officer