

THE RURAL MUNICIPALITY OF BROKENHEAD
MARCH 27, 2018 - COMMITTEE OF THE WHOLE MEETING 4:45 PM
MINUTES

Members Present:	Reeve	Brad Saluk
	Councillor	Sean Michaels
		Debra Litke
		Bruce Modrzejewski
		Luke Ingeberg
	CAO	Sue Sutherland, CMMA
	Executive Asst.	Kerry Bialek, CMMA

Meeting called to order at 4:48 p.m.

1. Reports

-Members of Council received reports from staff with respect to Public Works project status, snowplowing, and banked/holiday/sick time. All reports were received as information.

2. Association of Manitoba Municipalities – Resolutions

-Chief Administrative Officer Sue Sutherland asked Council if they had any suggestions for resolutions to be brought forward at the Association of Manitoba Municipalities June District Meeting. Reeve Brad Saluk wishes to see municipalities have the responsibilities to issue building permits and conduct inspections of farm buildings. Currently the Office of the Fire Commissioner has the jurisdiction of farm buildings over 6,000 square feet. Ms. Sutherland to research the issue further.

3. Introduction to Asset Management

-A document produced by the Association of Manitoba Municipalities introducing the Asset Management requirements has been circulated to staff and council. Sue Sutherland can arrange to have a consultant attend the April 24th, 2018 Committee of the Whole meeting to discuss establishing a GIS database that will assist with asset management.

4. Evelyn Drive Construction

-Chief Administrative Officer Sue Sutherland and Public Works Project Manager Doug Murray met with the owners of Irving Aggregates to discuss the scope of the renewal of Evelyn Drive. CT Construction will be working with them to complete the project. The project cost does not use the full grant amount. Sue Sutherland to investigate possibly including the drainage ditch work to gain full use of the funds granted.

-The grant received from the Province of Manitoba for the project cannot be used for any expansions to the scope of the project if not directly related. There is a possibility of using the grant for emergency projects such as the repairs required for the south end of the St. Ouens Bridge. Doug Murray to inquire with Province if this is a possibility.

5. Cannabis Distribution in Zoning By-Law

-Chief Administrative Officer Sue Sutherland provided amendments for the Zoning By-Law with regards to cannabis sales. If buffer zones around parks and schools are added, all commercial properties are off limits to the sale of cannabis. The majority of Council chose to not have buffer zones enacted in the Zoning By-Law.

12. Local Vehicle for Hire By-Law

-A Local Vehicle for Hire By-Law had been drafted by Administration for Council to review. As municipal government does not regulate any other businesses, Council chose to not have this by-law for enforcement.

6. Fire Department Formula

-Chief Administrative Officer Sue Sutherland took the formula used by the Town of Lac du Bonnet and Rural Municipality of Lac du Bonnet to split the costs of firefighting services to their communities and input the costs experienced by the Beausejour Brokenhead Fire Department to compare cost-share models. There was not much difference as the revenue is split on the same cost-share basis. The model used by the Town and RM of Lac du Bonnet takes into consideration such factors as number of dwellings, population and number of hours spent fighting fires in each area, however do not take into consideration the number of dwelling units in apartment buildings and multi-family housing and commercial or industrial fires.

7. Lagoon Levies – Great Woods, Brokenhead Park

-Originally, Brokenhead Park was given lagoon levies based on the assessed tax roll for the amount of twenty-two dwellings. A new formula based on the number of septic hauls for the year using septic logs submitted to the office, changing the number of lagoon levies from twenty-two down to seven.

-The formula was also applied to Great Woods Campground and reduced the number of levies applied from twenty-four to twenty-two.

8. Policing Priorities

-In a previous Committee of the Whole meeting, Corporal Chris Haskins of the Royal Canadian Mounted Police asked the Rural Municipality of Brokenhead for a list of policing priorities for the year. Council discussed their thoughts and compiled the following list: police presence in the community, education in the school system, Tyndall-Garson patrols, and drug enforcement.

9. Beausejour Brokenhead Development Corporation

-Chief Administrative Office Sue Sutherland compared the Rural Municipality of Brokenhead and Beausejour Brokenhead Development Corporation's strategic plans. The BBDC strategic plan is on track with the municipality's plan. The municipality currently does not have an economic development plan, but perhaps the Beausejour Brokenhead Development Corporation would be willing to assist with this.

11. Rural Municipality of Springfield – Boundary Agreement and Proposed Work

-The Rural Municipality of Brokenhead reviewed the proposed boundary agreement and is prepared to enter into the agreement with the Rural Municipality of Springfield for shared services on the boundary roads.

13. Road Restrictions

-Chief Administrative Officer Sue Sutherland researched how other municipalities enforce Road Restriction By-Laws with respect to spring weight restrictions on rural gravel roads. To enforce a weight restriction by-law, the municipality would have to hire an RCMP force, funded by the ratepayers, and purchase a scale to weigh the loads. Without these measures, enforcing weight restrictions is difficult for the municipality.

14. Royal Canadian Legion Monument

-The Royal Canadian Legion Beausejour Branch #132 is in need of a new base for the cenotaph located in the legion parking lot. The Town of Beausejour is currently assisting them with a funding application. The Council already has money earmarked for the Legion this year, but were asked if they would provide more to help with the cenotaph base. Council wishes to see a quote for the concrete pad before making a definite decision.

15. Payroll/Utility Clerk

-Payroll/Utility Clerk Jackie Duma is leaving the Rural Municipality of Brokenhead for the Town of Lac du Bonnet. Her last day of work is March 28th, 2018, during which a staff luncheon will be held in her honour. Council is to attend as well.

16. Equipment Purchases

-The Rural Municipality of Brokenhead will be purchasing a new grader and loader this year. Bids had been provided by several suppliers for heavy equipment. The loader was chosen as it had 245 demonstration hours, a larger bucket and a longer reach. Both loaders will be kept as trade in was not worth it. The new grader was purchased with great trade-in value from the old machine.

Meeting adjourned at 6:55 p.m.

Brad Saluk
Reeve

Sue Sutherland
Chief Administrative Officer