

**THE RURAL MUNICIPALITY OF BROKENHEAD**  
**FEBRUARY 12, 2019 - COMMITTEE OF THE WHOLE MEETING 4:45 PM**  
**MINUTES**

Members Present:	Reeve Councillor	Brad Saluk Sean Michaels Bruce Modrzejewski Luke Ingeberg
	CAO Executive Asst.	Sue Sutherland, CMMA Kerry Bialek, CMMA
	Regrets:	Jack Kowalchuk

Meeting called to order at 4:58 p.m.

**1. Royal Canadian Mounted Police – Regular Report**

-Cpl. Haskins and Sgt. Anderson of the Beausejour R.C.M.P. Detachment attended to give Council a crime update. A report was provided with a comparison of 2017-2018 statistics in the Beausejour-Brokenhead area. Topics of discussion included cannabis, postal box vandalism and theft, snowmobiles, and the methamphetamine crisis affecting all of Manitoba. The detachment currently has a full complement of officers. The R.C.M.P. is conducting managerial reviews to ensure needs are being met. A representative will be contacting the municipal office to speak to someone in the near future.

**2. Council Indemnities – January 2019**

-Members of council provided their claims for indemnities for meetings attended in the month of January 2019.

**3. Procedure & Organization By-Law Review**

-Council reviewed the current Procedure and Organization By-laws. At this time, Council is satisfied with the by-laws and has no amendments to make.

**4. Open House – Scheduling for Development Plan**

-An Open House will be held March 18<sup>th</sup>, 2019 at the Garson Centennial Community Centre to review a new animal control by-law, off-road vehicle by-law, and to introduce the new Local Urban District of Tyndall-Garson Committee.

-Another Open House will be held April 3<sup>rd</sup>, 2019 at the Rural Municipality of Brokenhead Office to introduce the new Development Plan, Zoning By-Law and annexation of property into the Local Urban District of Tyndall-Garson.

**5. Sharobeem Subdivision – 10% School Fee**

-In a subdivision, the Developer must provide either land or cash toward green space as per *The Planning Act*. Chief Administrative Officer Sue Sutherland recommended charging cash in the amount of 10% of the current assessed value of the land, amounting

to \$17,940.00 to be paid to the municipality. Council discussed and agreed the amount was fair.

**6. Public Works Manager Position**

-This item was discussed In Camera during the regular council meeting.

**7. Northeast Red Watershed District**

-The Cooks Creek Conservation District will be changing to the Northeast Red Watershed District effective January 1<sup>st</sup>, 2020. A proposal and maps were provided for municipalities to review with respect to membership, involvement, and fees. A resolution is required to be submitted to the Cooks Creek Conservation District by March 31<sup>st</sup>, 2019 indicating the Rural Municipality of Brokenhead's commitment and involvement in the watershed district.

**8. Revised Drainage Policy**

-The Rural Municipality of Brokenhead Drainage Policy, last amended in 2009, has been reviewed and updated by the Public Works Project Manager. Additions include definitions and clarification of how priorities are determined, the procedures for proceeding with drainage projects, and steps taken for illegal drainage projects that have been constructed. Upon review by Council, the policy is to be adopted at the next meeting of council.

**9. 2019 Road Renewal**

-After discussion at the last Public Works Department meeting, it was decided that a ½ mile section of Road 43E will be the chosen 2019 road renewal project. Three options were given for specifications for the project, and option #2 was chosen, with an estimated cost of \$116,000.00. The Public Works Project Manager will be writing the Request for Proposals to be made available to contractors to bid on the project.

**10. Firearms in Mars Sand Hills**

-After discussion about hunting on municipal property, Council has instructed Administration to draft an official policy that there is to be no hunting on municipality-owned property.

**11. Support for STARS**

-The Rural Municipality of Brokenhead received a letter from Ste. Anne Municipality as a challenge to all municipalities to donate to STARS at a rate of \$1.00 per capita. Council will be including this in the 2019 budget discussions. In 2018, the RM of Brokenhead donated \$2,000.00.

**12. Request for Quotes – Summer Tractor Rental**

-Council reviewed a Request for Quotes prepared for the rental of tractors to be used this summer. A request from Council is to see a unit price per hour for any hours used over the amount of hours stated in the contract. The RFQ is to be circulated to Mazer Group, Enns Brothers, Rocky Mountain Equipment, Toromont CAT and Leo's and to be advertised and made available to the public.

**13. Health & Dental Benefits Renewal – Administration**

-As it is time for the renewal of health and dental benefits, the Administrative staff has requested changing their package from Plan 2 to Plan 2 Plus with the addition of massage coverage. Council reviewed and approved the request.

**14. Beausejour Brokenhead Development Corporation – Unanimous Shareholders Agreement**

-Council reviewed an amended Unanimous Shareholders Agreement for the Beausejour Brokenhead Development Corporation. The amendments included additional members at large to further represent the community, and the addition of Chief Administrative Officers of the Town of Beausejour and Rural Municipality of Brokenhead as ex-officio members of the board.

**15. Council Indemnity By-Law**

-The Council Indemnity By-Law had been reviewed by Council. It was suggested by Councillor Kowalchuk (via letter) that the Reeve should receive extra indemnities for attending special community events. It was agreed that the proposed by-law shall be amended to include the Reeve, or other designated member of council, shall receive compensation in the form of mileage to attend these events. They may also claim for time, at their own discretion. First reading of the proposed by-law is to take place at the regular meeting following this Committee of the Whole meeting.

**16. Legion Monument**

-The Royal Canadian Legion Branch #132 has received grant funding in the amount of \$4,727.00 through the Commemorative Partnership Program to repair the cenotaph located in front of the Beausejour Legion. The Legion has set aside money has requested that the Rural Municipality of Brokenhead and Town of Beausejour each donate money to cover the cost of the project. This matter is to be discussed at the Joint Council Meeting February 13<sup>th</sup>, 2019.

**17. Rock Rake**

-The municipality's rock rake it not being used and an offer has been submitted for it. As per the Disposal of Assets No Longer Required Policy, it must be advertised publicly. The rock rake is to be advertised on Kijiji for \$13,500.00 or best offer.

**Meeting adjourned at 6:55 p.m.**

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*Brad Saluk*

Reeve

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*Sue Sutherland*

Chief Administrative Officer