

**RURAL MUNICIPALITY OF BROKENHEAD
MAY 14, 2019 - REGULAR MEETING 7:00 PM
MINUTES**

| | | |
|------------------|---------------------|--|
| Members Present: | Reeve Councillor | Brad Saluk Sean Michaels Bruce Modrzejewski Luke Ingeberg Jack Kowalchuk |
| | CAO | Sue Sutherland, CMMA |

1. Calling the meeting to Order

1.1 Resolution to call the meeting to order

156-19 MICHAELS-INGEBERG

BE IT RESOLVED THAT this meeting of Council is called to order, the time being 7:00 p.m.

Carried

2. Adopt Agenda/Adopt and Confirm Minutes

2.1 Resolution to adopt the agenda

157-19 MODRZEJEWSKI-KOWALCHUK

BE IT RESOLVED THAT the agenda is adopted as circulated, with the following changes: **Addition:**

7.8 Public Works Foreman

Carried

2.2 Resolution to adopt the minutes of April 23rd, 2019 Regular Meeting

158-19 KOWALCHUK-MICHAELS

WHEREAS copies of the minutes of the Regular meeting of April 23rd, 2019 have been circulated to each member of Council, and;

THEREFORE BE IT RESOLVED THAT Council waive the reading of these minutes and said minutes be adopted, as circulated.

Carried

2.3 Resolution to adopt the minutes of April 23rd, 2019 Committee of the Whole Meeting

159-19 INGEBERG-MODRZEJEWSKI

WHEREAS copies of the minutes of the Committee of the Whole meeting of April 23rd, 2019 have been circulated to each member of Council, and;

THEREFORE BE IT RESOLVED THAT Council waive the reading of these minutes and said minutes be adopted, as circulated.

Carried

3. Delegations and Public Hearings

3.1 Denis Ducharme – Manitoba Dirt Racing Organization – Request for Support for Event

Mr. Ducharme explained the requirements to hold such event and has received approval from the Canadian Power Toboggan Championships Board to rent the facility. In previous years it was held in St. Andrews. This is a non-profit event run by volunteers, holding their own insurance policy and the municipality would be added to the policy. As a non-profit, the group doesn't make any money, all the money is returned for prize money for the participants. Four hours of work-in-kind is requested with a grader and to have an excavator on site if the track needs touch ups.

It was commented by the Reeve that they should check back with the CPTC as the Municipality already gives in-kind works to them and maybe they are willing to share those hours with the MDRO. They can communicate with the Chief Administrative Officer.

4. Financial Reports/Payment of Accounts

4.1 Approval of Accounts to May 14th, 2019

160-19 KOWALCHUK-INGEBERG

WHEREAS the Finance Committee has reviewed and approved payment of accounts listed in the invoice registers to May 14th, 2019, and;

THEREFORE BE IT RESOLVED THAT the following be approved for payment:

| | | |
|-----------------------------|----------------------------|--------------|
| <u>Payroll</u> | Cheques #20190447-20190450 | \$ 1,027.93 |
| | Cheques #20190455-20190468 | \$ 19,663.05 |
| | Cheque #20190518 | \$ 7,534.42 |
| <u>Accounts for Payment</u> | | |
| Recreation | Cheques #20190469-20190475 | \$ 3,916.01 |
| Fire | Cheque #20190453 | \$ 400.00 |
| Fire | Cheques #20190476-20190486 | \$ 19,533.64 |
| General | Cheques #20190451-20190452 | \$ 11,622.85 |
| General | Cheque #20190454 | \$ 25,018.57 |

| | | |
|----------------------------|----------------------------|---------------------|
| General | Cheques #20190487-20190517 | \$ 44,850.33 |
| General | Cheques #20190518-20190533 | \$146,752.09 |
| <u>Apr. Bank Statement</u> | LUD Mower Loan | \$ 2,805.28 |
| | Western Financial Group | \$ 2,206.58 |
| | Visa Statements | \$ 25,273.19 |
| | Manitoba Hydro | <u>\$ 8,425.66</u> |
| | TOTAL: | <u>\$319,029.60</u> |

Carried

4.2 Council Indemnities – April 2019

- 161-19 MICHAELS-MODRZEJEWSKI
BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead accepts the April 2019 Council Indemnity Sheets as presented;
AND FURTHER THAT Council authorizes payment of the April 2019 council indemnities.

*Carried*4.3 Financial Statement for Period Ending April 30th, 2019

- 162-19 INGBERG-KOWALCHUK
WHEREAS the Financial Statement for the period ending April 30th, 2019 has been prepared and presented to all members of Council, and;
THEREFORE BE IT RESOLVED THAT Council is in agreement to accept the Financial Statement for the period ending April 30th, 2019.

Carried

5. By-Laws

Nil

6. Unfinished Business

Nil

7. New Business

7.1 Northeast Red Watershed District

- 163-19 MODRZEJEWSKI-MICHAELS
WHEREAS the Rural Municipality of Brokenhead is interested in joining the Northeast Red Watershed District, and;

WHEREAS Council has met with Sustainable Development staff to discuss their interest, and;

THEREFORE BE IT RESOLVED THAT the Rural Municipality of Brokenhead requests that Manitoba Sustainable Development prepare a proposal outlining the terms and conditions of membership within the Northeast Red Watershed District for the Rural Municipality of Brokenhead's consideration.

Carried

7.2 Canadian Fallen Heroes Foundation

164-19 MODRZEJEWSKI-KOWALCHUK

WHEREAS the Canadian Fallen Heroes Foundation requested a donation for Memorial Prints of Fallen Soldiers, and;

THEREFORE BE IT RESOLVED THAT Council agrees to purchase two prints to be given to the Royal Canadian Legion, Beausejour Branch #132, at a price of \$600.00.

Carried

7.3 Municipal Website

165-19 INGERBERG-KOWALCHUK

WHEREAS a new website has been created for the Rural Municipality of Brokenhead, and;

WHEREAS All-Net Municipal Solution was contracted to provide the website, and;

THEREFORE BE IT RESOLVED THAT Council agrees to sign the contract outlining a yearly cost of \$4,560.00 for the next four years and that the authorities execute the agreements.

Carried

7.4 Hiring of Class 2 Operator

166-19 INGERBERG-MODRZEJEWSKI

WHEREAS the staff complement in the Public Works Department is not at a full status for Class 1 Operators, and;

WHEREAS interviews and testing were completed along with reference checks, and;

THEREFORE BE IT RESOLVED THAT the Rural Municipality of Brokenhead hires Terence Budge as a Class 2 Operator with a probation period of six months at a rate of \$24.78 per hour effective May 6th, 2019.

Carried

7.5 Hiring of Survey Assistant

167-19 INGEBERG-MICHAELS

WHEREAS a student is required for collection of data for Capital Asset Management, and;

WHEREAS it was advertised in the local paper and two interviews were conducted, and;

THEREFORE BE IT RESOLVED THAT the Rural Municipality of Brokenhead hires Arius Feilberg at a rate of \$13.29 per hour.

Carried

7.6 Designation of By-Law Enforcement Officers

168-19 MICHAELS-KOWALCHUK

BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead appoints the following employees of Prairie By-Law Enforcement Ltd. as designated officers to enforce municipal by-laws:

| <u>Officer</u> | <u>Badge #</u> |
|------------------|----------------|
| Dave Prud'homme | 102 |
| Angelo Cianflone | 121 |
| Si Pathamavong | 134 |
| Tyler Freeman | 145 |
| Chris Stienke | 147 |
| Taylor Ellement | 156 |
| Raymond Macumber | 157 |
| Frank Stranieri | 158 |
| Alan Akre | 159 |
| Art Felbel | 160 |
| Gary Simpson | 162 |
| Trevor Evans | 163 |
| Mark Stanczak | 164 |
| Ryan Saunders | 165 |
| Richard Dilay | 167 |
| Matt Madill | 168 |
| Henry Silva | 169 |
| John Curwin | 170 |
| Devin Ward | 171 |

Carried

7.7 St. Ouens Bridge Surface Paving – Request for Proposals #2019-02

169-19 MODRZEJEWSKI-INGEBERG

WHEREAS the Rural Municipality of Brokenhead issued a Request for Proposals for a contractor to prepare and pave the new span of St. Ouens Bridge, and;

WHEREAS the Request for Proposals was sent to ten contractors, and;

WHEREAS two contractors provided pricing as below:

| Contractor | Lump Sum Cost |
|------------------------------------|----------------------|
| Concrete Restoration Services Ltd. | \$29,968.50 |
| Maple Leaf Construction Ltd. | \$35,380.00 |

THEREFORE BE IT RESOLVED THAT the Rural Municipality of Brokenhead hires Concrete Restoration Services Ltd. to provide paving of the new span of St. Ouens Bridge at a cost of \$29,968.50.

Carried

7.8 Public Works Foreman

170-19 INGERBERG-KOWALCHUK

WHEREAS the position of Public Works Foreman was advertised and interviews took place with five potential candidates, and;

WHEREAS the successful candidate fit all the criteria of the position, and;

THEREFORE BE IT RESOLVED THAT Brent Paseska be awarded the position with a six month probationary period commencing May 15th, 2019.

Carried

8. Correspondence/Reports

- 8.1 Association for Community Living Beausejour Branch Inc. – Minutes of April 3rd, 2019 Meeting
- 8.2 Handivan Inc. – Minutes of March 25th, 2019 Meeting
- 8.3 Broken-Beau Historical Society – Minutes of April 4th, 2019 Meeting
- 8.4 North Eastman Community Health Committee – Minutes of March 25th, 2019 Meeting
- 8.5 OmbudsNews – Newsletter 2019-1
- 8.6 Rural Municipality of Springfield – Notice of Development Plan Amendment By-Law 19-08
- 8.7 Eastman Tourism Association – Request for Councillor Michaels to Attend Meetings
- 8.8 Local Urban District of Tyndall-Garson – Minutes of March 11th, 2019 Meeting
- 8.9 Community Futures Winnipeg River – Minutes of April 29th, 2019 Meeting

8.10 Brokenhead River Community Hall – Minutes of April 11th, 2019 Meeting

8.11 Chief Administrative Officer's Report

171-19 MICHAELS-MODRZEJEWSKI
BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead accepts all Minutes, Miscellaneous Correspondence and Reports as presented.

Carried

9. In Camera

Nil

10. Adjournment

10.1 Resolution to adjourn the meeting and schedule the next meeting

172-19 MODRZEJEWSKI-INGEBERG
BE IT RESOLVED THAT this regular meeting of Council does now adjourn the time being 7:46 p.m., to meet again on May 28th, 2019 at 7:00 p.m.

Carried

Brad Saluk
Reeve

Sue Sutherland
Chief Administrative Officer